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#### **APPENDIX 3 - FIELD BOOK RECORDS**

General - Field Book Requirements

The most important entries in the field books and diaries are records of conversations with the contractor especially when agreements are made. Most agreements made in the field should be documented in a diary or field book and both the inspector and the contractor should sign the entry.

It is fairly easy to remeasure or estimate material quantities and those entries although important are reproducible. This is not the case with agreements.

Verbal agreements are frequently misinterpreted or forgotten with significant adverse consequences so get them in writing.

The examples of field book records included in this division are intended as examples that fulfill the minimum record requirements. It is not mandatory that these exact methods be used. when they are not used, the Project Manager shall ascertain that the minimum requirements for contract records are being satisfied. If you have a simpler or better method for any of these records you are encouraged to submit examples of your method to the Construction Office for possible inclusion in this manual.

Book number, project number, project location, contractor when applicable, book name, field district, property of notation, addresses and telephone numbers are required inside the front covers of all books. All books will be indexed and have the pages numbered. Project Managers Diaries shall be the first books in the numbering sequence. Inspectors Diaries can be any number/numbers after Project Manager Diaries.

Field books for each contract should be numbered in sequence as the final documents for all groups included in a contract are submitted to the Construction office in one transmittal. The binding edge of the field book should not be marked because identification for storage in the archives will be listed there by the Construction office. Utility diary records should not be numbered or submitted with the final documents. they should be sent directly to the Utilities Officer when the utility rehabilitation is complete.

Erasures shall not be made in source documents. This includes field books. If a corrected entry is made, a line should be drawn through the original entry without obliterating it and the correct information written above, below or to the side of the original entry. Erasures destroy the legal validity of the records. Records with erasures are not admissible as evidence in a court of law.

The examples in this section have been grouped together under subheadings of groups of work that generally require the example records. Similar records may be required for other than the groups of work used in this index.

General Information

Project Records and Reports (Except Measurement and Payment Records -- Included in Section 109)

A. General - The project construction records are the basis for all claims for reimbursement under the contract and they verify that the work conforms to the requirements specified. Accordingly, they should be authentic, complete, understandable and open only to the interpretation intended by the recorder. The project manager shall outline to his assistants the manner in which the various records should be kept and should make certain that they are being properly and adequately maintained. It is the responsibility of the project manager to see that the project records are accurate and complete.

#### MEASUREMENT OF PAY QUANTITIES AND RETENTION OF RECORDS

#### **Measurement of Pay Quantities**

Measurements in the units prescribed in the Specifications shall be entered directly in the proper field book. Each entry must include the date, type of work covered, location, proper measurements, and extensions. Names or initials of each inspector making measurements must be included. Each entry shall close with the signature of the individual who makes the entry. The location should be accurately identified by means of station numbers, right or left side, pier number, etc.

Computation of areas, volumes, or lengths should be checked by a different inspector using the figures entered in the field book. All checks are to be initialed by the inspector making this verification.

Specifications provide that some items, such as reinforcing steel and structural steel, are to be paid on the basis of design mass. Other items to be paid on a mass basis must be supported by scale tickets. Scale tickets are to be authenticated by an inspector or scalemaster at the point of measurement and again at the point of delivery at the job site by the project inspector. For small quantities 200 Mg or less/day of granular material delivered to the job site, minimum acceptable authentication may be initialing by the inspector of the scale ticket at the point of delivery.

Quantities for each contract item and all extra work must stand on their own merits in every case. Payment for legitimate work by means of increasing quantities on another item to equal the money is not permitted.

#### **Retention of Records**

Project records retention is according to the current NDR Records "DOR1". The required retention periods are minimums and may be increased at the direction of the District Engineer. The Controller Office will notify field offices of the date of final reimbursement.

At the time project files are disposed of by the Project Manager, some project data may be determined to be of value in future years and selected for future retention, preferably in the District Engineer's files. Examples include correspondence on drainage problems, notice of pending litigation, or adjacent property owner concerns about the right-of-way.

After completing a project, prepare the final estimate, complete the as-built plans, assemble all field books relating to that project (including diaries, cross-section notes, bridge and culvert inspection books, paving, grading, right-of-way, etc.) and then ship the documents with a copy of the final estimate to the Construction Division.

Payrolls and scale tickets are to be stored in each District and are not to be forwarded to the Construction Division.

#### PROJECT DIARY

The project manager's diary is one of the important records of any project. It shall be kept daily and show the following information: Date, day of the week, year, progress of the work and any data not covered in other records which might have a bearing should any details come into dispute. It shall be signed (not initialed) by the party making the entry. The diary shall also contain the following:

- Weather conditions during the day, noting rain, exceptional wind, maximum and minimum temperatures, etc. If possible, show amount of rainfall.
- 2. Major developments of any important matters pertaining to the contract.
- 3. Any understanding with the contractor or his representative.
- 4. Record of important conversations or verbal discussions with the contractor relative to the work. These statements shall be specific, an entry as: "Told the contractor that \*\*\*" is not satisfactory, whereas, "I told Jones that \*\*\*" is satisfactory; or "The contractor seems to feel that his progress is satisfactory" should be written, "Jones said that he is not worried, that he will make up for lost time in June and July with more men on the job". A general conclusion as to the effect of a conversation in not helpful; whereas a statement of the conversation is important.
- 5. Important verbal instructions should also be confirmed by letter.
- \* 6. Dates on which major equipment or sizeable work forces are moved onto or away from the job.
- \* 7. List general location where equipment is working each day, and a record of major equipment not working or idle for repairs.
  - 8. List the controlling operation each day.
  - 9. Detail information regarding equipment and cost of exploratory work made by the contractor on any state designated pit. The Construction Division will then have supporting information on costs submitted by the contractor in case he is obliged because of inadequate or unsuitable material to move to a new location.
  - 10. Agreements with property owners shall also be entered in the diary.

- 11. Official visitors and inspections.
- 12. Work or materials rejected and reasons.
- 13. Time of shutting down of work or resuming of work and explanations.
- 14. Account of any time spent by contractor's men or equipment on disputable items or work.
- 15. Length or cause of any delay.
- 16. Record of telegrams and telephone calls.
- 17. Unusual conditions, if any, such as high water, bridge failures, slides, etc.
- 18. Running total of working days.
- Progress of surveying and staking.
- 20. All Internal Time Allowance information. A separate Project Manager diary shall be kept for each time allowance in the contract.

[\*May be recorded in inspector diaries by inspectors.]

The diary information shall be recorded in a bound field notebook. Other contract records may be contained in the diary. Separate field notebooks are required for diary information pertinent to each contract time allowance. Subcontractor diary records shall be included with the diary record of the prime contractor. The diary shall be available to department and Federal Highway Administration personnel on their visits to the project. The diary must be submitted with the project records and final computations.

#### FIELD NOTEBOOKS

1. General - All measurements, placement records and other information, except certain test results, taken in the field shall be entered directly in a bound field notebook and initialed and dated. It will not be permissible to enter any records or loose sheets, etc., and later copy them in a bound notebook. All records shall be legible. No erasures shall be made in the records. Erasures destroy the value of the notes in case of legal disputes. Any corrections in the notes shall be made by drawing a line through the original entry in such a manner that it will remain legible.

Inspector I.D. page is required.

The inside of the front cover of each notebook shall be labeled to indicate the project number, book number and the character of the notes, or records therein. Do not write on the outside of the notebook cover with ink as they will be permanently labeled on reaching the Lincoln Office. The project manager's diary record must be lowest book

numbers in a set of books. Do not use numbers preceded by letters, i.e. 1-A, as this confuses the book of books' numbering. The project manager's name and address, and the return address of the department shall be shown on the inside of the cover. Each leaf in the notebook shall be numbered; the first two to four pages to be reserved for indexing.

Separate notebooks and field records shall be kept for each project or group of projects under one contractor and for each contract awarded on the same project. Each contract may then be submitted individually as soon as work is completed.

Colored pencils shall be reserved for use in the District and Construction Offices and should not be used for any computations or checking of notebooks in the District offices.

2. Survey Staking Notebooks - The date and names of each member of the survey party performing the work shall be recorded at the beginning of each day's work and each page of notes should be dated when the work is performed. The job performed by each person may be recorded graphically:

7-13-96
Notes - J. P. Doe
Transit - R. A. Johnson
Rod - M. A. Smith
Chain - T. R. Brown

3. Inspection Notebooks - Field notebooks pertaining to construction inspection should include the name of engineering personnel inspecting work items or operations, particularly those for which inspection is not documented by printed work report forms or test reports which would be signed and dated by the person inspecting the work. Typical examples of work items or operations which may not be documented by reports are placement of reinforcing steel and forms for structures, backfilling structures, bridge painting, rolling of armor coat, seeding and slope protection work.

The construction and finish of such work items or operations shall be done in accordance with specified requirements and should be attested to by the engineer inspecting and approving the construction, include the date of such inspection. In order that the same methods are used statewide, use the following method of documentation: For each section or pour, a notation shall be made in the notebook attesting to the acceptance of that portion of work to the effect that "forms and reinforcing steel have been inspected and are in accordance with the specified requirements". A brief description of the section or pour covered, date, and inspector's signature must be included.

An inspector's diary record shall be included in the field inspection notebooks for contractor's operations. Example - concrete paving

operation with five inspectors, only two diary records will be required, one for roadway operations and one for plant operations.

4. As Built Plans - As builts shall be a full size set of plans. They are prepared and submitted as a part of the final records for each project. They are used as a reference in checking the final quantities and also as a reference for future construction. They should be complete and accurate. The preparation of as built plans is covered in Subsection 109.11, Paragraph VIII. of this manual.

#### Metric Survey Guidelines

#### Alignment:

Station = 100M with +25 +50 +75 between stations.

For curves, use soft conversion (to convert foot distance to meters, divide by 3.2808333 or multiply by 0.30480061).

Levels:

Accuracy: 1st order = .003M V Kilometers

2nd order = .007M V Kilometers

3rd order = .010M V Kilometers (most work)

Three Wire Levels:

Rod readings to thousandths (3.102).

Difference between top hair and middle hair to bottom hair can be 4 mm (.004).

Cross Sections:

Dirt Shots: Read to nearest hundredth of a meter (3.11)

Hard Surface Shots: Read to nearest thousandth of a meter (3.105).

Topography:

Station plus (+) to nearest tenth of a meter (20.1)

Distance Rt./Lt. to nearest tenth of a meter (20.1)

Critical items measure to nearest hundredth of a meter (20.02)

Scale for Topog

1 mm = 1 m is 1 to 10002 mm = 1 m is 1 to 500

## Identification Page and Index Page

Group 1 Grading Book #7 FIELD or TRANSIT BOOK							
Property of	Nebr. Dept. of Roads Box 94759 Lincoln, NE 68509						
Address	James E. Erin Box 77 Smith Square, NE 68881						
Telephone	(308) 741-3999 Office (308) 741-4112 Home						
Project RS-601-1(102) Smith Square - North Contractor - O.K. Contractors District 4							
This book is manufactured of a High Grade 50% Rog Paper having a Water Resisting Surface, and is sewed with Nylon							

Index	
maex	Pg. No.
Index	1 9.110.
Index	2
Index	3
Construction Balance Information	4
Estimate Quantities Excavation	5
Estimate Quantities Executation	6
	7
	8
	9
Type III Barricades Required	10
Type IV Barricade Record	10
Group 1	11
Group 1	12
	13
	14
	15
	16
	17
Clearing and Grubbing Reward	18
Clearing and Grubbing Reward	19
	20
	21
	22
This type of index can be kept curre	ent if
entries are indexed as they are add the book.	

Waterproof Thread.

## Inspector Information and Party Information

Inspector	r Information				
	Printed	Job			
Date	Inspector's Name	Title	Inspector's Signatures Used		
4-4-96	Stanley D. Donnelson	EA II	S.D.D., S.D.D. & Stanley D. Donnelson		
4-1-96	Ivan C. Smith	Constructor's	I. C. Smith		
		Supt.			
4-7-96	Donald D. Dugger	EA I	D.D.D., D.D.D., & Donald D. Dugger		
5-9-96	Joseph L. Lunar	PM II	J.L.L. & J. L. Lunar		
	This inform	nation should be	shown in each field		
	book, for in	spectors making	entries in the book.		
Contracto	<u>or</u>				
			4-1-96		
		T. E. Simm			
This info	mation should be entered	This information should be entered on			
first page of Survey Records for a day.			Subsequent pages of Survey Records for a day.		

#### **Project Diary Record**

3-29-96 Friday
----------------

Mr. John Goodhammer (Keywitt Const.) requested that wet unsuitable material be replaced with granular fill at Sta. 101+25.020 to Sta. 101+35.010. Estimated volume is 2000 m<sup>3</sup>. I. M. Good, P.M., gave the contractor permission to remove 2000 m<sup>3</sup> of unsuitable material.

X\_\_\_\_\_\_ X\_\_\_\_\_ X\_\_\_\_\_ John Goodhammer, Keywitt Const.

#### **Project Diary Record**

Date: Thursday, 4-21-96 Weather: Cloudy & Cool

C.C.O.: Finishing Sta. 16+ to 43+

Hours Worked C.C.O.: 0 Hrs. 7-6+10 1/2 Other Working Day No Total W.D. to Date 18 Official Visitors: Mr. R. T. Dooley DCE and

Mr. F. D. Good, DE Foreman

The contractor worked on clearing and grubbing with three men, one D-7 dozer and one pickup from Sta. 268+ to 300+, worked on rough grading with nine men, four DW-31 scrapers, two patrols, one self-propelled sheepsfoot roller and one pickup, two men worked on repairing water trucks & tractor and drill for covercrop, one mechanic and one greaser also working. Rough grading from Sta. 83+ to 110+ today. No water hauled as soil moisture good from yesterday rain. No working day charged as too wet from rain (1 1/2") yesterday to finish 750,000 m² plus open. Blue tops set today from Sta. 43+ to 80+.

Subcontractor, Water-Well, Inc. Working on prewatering from Sta. 330+ to 360+ with women, one pickup, pipe and pump. Moving pipe most of morning 9 hrs. work for men.

DE & DCE looked at trees to be saved left Station 412+ to 417+ and concurred that trees as marked and counted are okay.

> J. P. Jones H.P.M.

A project diary is required for each Time Allowance included in the contracts for a project. Diary entries may be made prior to the date the contractor begins work on the Project in order to document informal discussions with the contractor's representatives, landowners or other interested parties. Diary entries shall begin on the day the contractor begins work on the project or the Notice to Proceed beginning date whichever is first. Diary entries, for such minor preliminary work as the stockpiling of aggregates or the moving of equipment onto the project site, are not required. Diary entries should be made for all other work done on the project, including the setting of signs and placing of barricades regardless of whether or not the work is a pay item.

## Final Cross-Sections Roadway Final Closure Notes

	HI's checked & OG & Red T.T.B. 5-7-96 Checked Red R.L.L. 5-9-96							4-26-96 R.L.L.		
	1243.340 m 4 m SS Book	3 <sup>8</sup> 4 <sup>5</sup> 78 66 OG OO C	_	4 <sup>55</sup> 28 5	4 <sup>60</sup> 20 5	4 <sup>32</sup> 0 5	4 <sup>55</sup> 20 5	5 <sup>00</sup> 5 43 5 5	7 4 <sup>7</sup> 60 56 OG C	5² 82 OG
BM #12					+59.		44.520 ansit	Ocrr. To 04.070		80 .7120
								76.1	75.8	
1009+56	3 <sup>1</sup> 4 <sup>32</sup> 106 96 OG 5 78.1 72.4 78.	4 <sup>55</sup> 4 <sup>98</sup> 84 65 S S 77.5 C	_	.87 .55 .5	4 <sup>62</sup> 20 S	4 <sup>37</sup> 0 S	4 <sup>62</sup> 20 S	4 <sup>99</sup> 4 <sup>56</sup> 40 60 S S C	81 9	5 <sup>1</sup> 5 <sup>4</sup> 95 102 OG OG 75.6 76.2
1009+42 3 <sup>8</sup> PC begin 117 1.25°	3 <sup>1</sup> 3 <sup>2</sup> 3 <sup>7</sup> 105 97 8	5 <sup>3</sup> 6 <sup>2</sup> 2 74 66	5 <sup>60</sup> 5 58	5 <sup>11</sup> 40	5 <sup>41</sup> 27	4 <sup>73</sup> 20	4 <sup>96</sup> 0 20		6 <sup>21</sup> 6 <sup>2</sup> 56 63	6° 5° 66 67
Curve Rt. OG	OG C	;	S	S	S	S	S S 12	S 43.9530	S	OG OG C

Transit

#### Final Cross-Sections Borrow Pit How to Wrap Section Closure Shots (StaM)

Borrow Pit #1	HI's checked & Red TID 4-25-96
3-3-96	Checked Red R.L.L. 4-25-96
Ptly. CldyWind-Cold	
R. S. Smith (Transit)	
1 T. T. Dome (Rod)	
8 J. S. Lane (Chain) 138+00	Lt. $8^8   6^0   4^8   3^5$
R. L. Lane (Notes)	400 382 367 353
$138+00   0^4   0^7   0^6   1^1   1^5   1^5$	$3^2$ $5^1$ $4^6$ $4^4$ $4^4$ $4^2$ $3^2$ $3^1$ $3^1$
* 139 137 174 191 200 202	202 220 237 253 273 290 300 317 33
OG OG	
$138+00  0^7  1^6  2^6  4^1  5^5  6^6  6^5  7^2  7^8$	$7^8$ $7^0$ $8^0$ $8^1$ $8^0$ $8^0$ $8^1$ $8^2$ $8^4$ $8^5$ $8^7$ $8^7$
129 100 86 70 53 37 27 17 0	8 25 42 57 72 90 107 126 145 160 180 200
L	OG OG
137+00 Rt. 8 <sup>2</sup> 8 <sup>7</sup> 8 <sup>5</sup> 8 <sup>0</sup> 6 <sup>1</sup>	$6^1$ $6^0$ $6^0$ $6^1$ $5^9$ $5^8$ $5^4$ $4^9$ $4^7$ $4^7$ $4^5$ $4^0$
200 183 163 144 126	109 89 71 55 35 17 0 28 46 64 80 100
OG OG	L L .0 .0 .1 .9 .4 .9 .7 .7 .5 .0
137+00 Lt. 4 4 4 1 0 +0 0 0	61 60 60 61 59 54 49 47 47 45 40
400 393 373 350 332 316 380 283 OG OG	267 252 236 219 208 203 200 180 160 137 112
TP Stake on Base Line 137+00	+7.19 1256.172 -7.110 1249.038
	1256.148

\* Arrows are helpful.

Transit

## Slope Stake Book

PROJECT NO. T-130(17) *RDS* PLAN DATA								Page 1	
Station	Lt. Cut Stake	Lt. Fill Sta	ke		CL	Rt. Full	Stake	Rt. Cut Stake	
931+60	C 1.0 @ 53.1			F	1.4			C 3.0 @ 00.7	
CLE=53.8	TO ELEV. 50.8							TO ELEV. 50.8	
-0.9 -0.9	BS = 3.0							BS = 3.0	
@ 27.0 @ 27.0	TBS = 50.0							TBS = 50.0	
	10.0 FBD							10.0 FBD	
931+60	C 3.3 @ 60.0			F	1.0			C 2.5 @ 57.0	
CLE=52.1	TO ELEV. 50.2							TO ELEV. 50.2	
-0.9 -0.9	BS = 3.0							BS = 3.0	
@ 27.1 @ 27.1	TBS = 50.0							TBS = 50.0	
	10.0 FBD							10.0 FBD	
931+0		F 1.	0	F	3.7	F	0.2		
CLE=52.1		@ 45	5.7			@	42.7		
-0.8 -0.8		FS = 4.	.0			FS =	0.0		
@ 27.0 @ 27.0		TO HP				TO HP			
-3.3 -3.3									
@ 41.8 S 41.8									

	4-13-96								
PROJ	ECT NO	D. T-130(17)	*RDS*	STAKING DATA				Page 2	
Stat	Station Lt. Hub Lt. Cut Stake Lt. Fill Stake C.L. Rt. Fill Stake Rt. Cut Stake						Rt. Hub		
931+6	0	7.1	10.1	8.7	8.4	8.5	10.1	7.1	
60.0	60.9	<u>4.8</u> @ 2.3	9.2	8.0 F 0.6	7.1 F 1.3	8.0 F 0.5	6.6	<u>5.3</u> C 1.8	
<u>53.8</u>	<u>50.8</u>	@ 2.3	C 0.9	F 0.6	F 1.3	F 0.5	C 3.5	C 1.8	
7.1	10.1	C to H	C 52.7	8		С	С	С	
			3:1	30.6		30.0	60.5	66.3	
			10' FB	6:1		6:1	3:1	Н	
							10' FB		
		t. Sta. 931+		+7.47	1860.85	-6.36 1853.38	TBS = 50		
931+6		6.5	9.5	8.0	8.4	8.2	9.5	6.5	
59.7	59.7	<u>5.2</u>	<u>6.1</u>	7.4 F 0.6	<u>7.1</u>	7 <u>.4</u> F 0.8	<u>7.0</u>	6.4 C 1.8	
<u>53.2</u>	<u>50.8</u>	C 1.3	C 3.4		F 1.9	F 0.8 C	C 2.5	C 1.8	
6.5	9.5	С	C 60.2	С			С	С	
			3:1	30.6		31.2	57.5	6.3	
		H @ 70	10' FB	6:1		6:1	3:1	Н	
			TDC FO				10' FB		
020.0		42.0	TBS = 50	0.4.40.0	11.1	0.4.40.4	TBS = 50	10.0	
930+0 <i>59.74</i>		13.8		8.4 13.0	11.4	8.4 12.1		12.6	
52.1		<u>7.6</u> C 6.2		<u>11.7</u> F 1.3	7.6 F 3.8	11.7 F 0.4		7.6 F 5.0	
7.6		C 0.2		C 1.3	1 3.0	C 0.4		C 5.0	
/.0				47.0		44.2		65	
		H @ 70		4:1		6:1		н	
					1859.74	0.,			
					Transit				

## **Blue Tops**

		4-13-96		
		J. L. From RD BLUE-TOP		
PROJECT NO. T-130(	Page 3			
STATION RDWY.	LEFT SHLD.	LEFT EDGE	RIGHT EDGE	RIGHT SHLD.
435+0.0 A	-0.65 @ 22.0	-0.24 @ 12.0	-0.24 @ 12.0	-0.65 @ 22.0
CL = 4254.880	4.550	4.140	4.140	4.550
<u>58.780</u>	<u>4.500</u>	<u>4.100</u>	<u>4.150</u>	<u>4.660</u>
3.900	C 0.050	C 0.040	F 0.010	F 0.110
<u>3.890</u>				
C 0.040				
435+0.0 A	-0.65 @ 22.0	-0.24 @ 12.0	-0.24 @ 12.0	-0.65 @ 22.0
CL = 4254.130	5.300	4.890	4.890	5.300
58.780	5.170	4.780	4.900	5.350
4.650	C 0.130	C 0.110	F 0.010	F 0.050
4.610	0.700	0.770	. 0.070	. 0.000
C 0.040				
0 0.040				
931+95.00 A	-0.56 @ 22.0	-0.25 @ 12.0	-0.25 @ 12.0	-0.65 @ 22.0
CL = 4254.09	0.00 @ 22.0	3.23 @ 12.0	0.20 @ 12.0	0.00 @ 22.0
02 = 120 1.00				
			Correct	(4249.710)
			-6.14	4249.720
BM #17	+9.07	4258.78	3.11	Transit

#### **Pavement Grades**

F(130)17	RDS	PAVEMENT GRADE	ES	PAGE 2
STATION	LEFT EDGE	CENTERLINE HI	RIGHT EDGE	
931+75.000	59.680 4254.310 5.370 GR 5.320 C0.050	59.680 4254.550 5.130 GR 5.100 C09.030	69.680 4254.310 5.370 GR 5.380 F0.010	4-13-96 Mild J. R. Smith T. S. Bliss J. B. From
931+50.000	59.680 4254.080 5.600 GR 5.620 F0.020 HI	59.680 4254.320 5.360 GR 5.400 F0.040	59.680 4254.080 5.600 GR 5.600 C0.000	
931+25.000	59.680 4253.850 5.830 GR 5.810 C-0.002	59.680 4254.090 5.590 GR 5.600 F 0.01	59.680 4253.850 5.830 GR 5.800 C-0.03	
TP RT. STA. 931+000	+6.110 4 Trar	259.68		4258.57
931+0.000	55.610 4253.610 2.000 GR 2.210 F0.210 4255.61	55.610 4253.350 1.760 GR 1.800 F0.04	55.610 4253.610 2.000 GR 2.040 F0.040	
F(130)17		- PAVEMENT GRADI	=8	PAGE 3
STATION	LEFT EDGE	CENTERLINE HI	RIGHT EDGE	17.02 0
932+75.000	59.680 4255.100 4.580 GR 4.550 C0.030	59.680 4255.340 4.340 GR 4.400 F0.060	<i>59.680</i> 4255.100 4.580 4.610 F0.030	*Grade Rod should be) identified. (GR)
932+50.000	59.680 4254.920 4.760 GR 4.560 C0.200	59.680 4255.100 4.520 GR 4.500 C0.020	59.680 4254.720 4.760 GR 4.500 C0.260	
932+25.000	59.680 4254.720 4.960 GR 4.920 C0.040	59.680 4254.960 4.720 GR 4.700 C0.020	59.680 4254.720 4.960 GR 4.500 C0.460	
932+0.000	59.680 4254.520 5.160 GR 5.100 C0.060	59.680 4254.760 4.920 GR 4.900 C0.020	59.680 4254.520 5.160 GR 5.090 C0.070	

Λ	nno	ndiv	2	_	16

## **Mobilization and Field Laboratory Records**

Group 1 - Mobilization	Group 10 - Field Lab	
Item No. 3 - Mobilization 1 Lump Sum Contract Price = \$ 8,500.00 5% Group = \$13,6550.00 5% Group = 50% pay = \$ 4,250.00 10% Group = 100% pay = \$ 8,500.00	Item No. 2 - Field Laboratory Type "C", 1 each @ \$300.00 3-11-96 Set up on job and inspected at Station 17+50	T. T. Smith
	3-23-96 Estimate 100%	T. T. S.
3-10-96 Contractor begin moving equipment to the project. T. T. Smith	3-31-96 moved to Sta. 84+60	T.T.S.
	4-18-96 moved to Sta. 270+10	T.T.S.
3-23-96 6% of group work T. T. Smith complete.  3-30-96 over 10% of group complete pay all at this item. T. T. Smith	5-10-96 finished with lab and contractor advised. Removed D.O.R. equipment	T.T.S.
Final Quantity 1 Lump Sum	Final Quantity 1 Each	
Comps T. T. Smith 3-28-96	Comps T.T.S.	3-30-96

#### **Estimate Quantities Excavation**

Plan Balances Sta. to Sta.	Plan Quantity Excavation (m <sup>3)</sup>	Estii %	mate #1 m³	Esti %	imate #2 m³	Esti %	mate #3 m³	Esti %	mate #4 m³	
5+73 25+10	21,000	40	8400	90	18900	95	19950	100	21,000	
25+10 72+160	71,045	10	7105	90	63941	95	67493	100	71,045	#1 3-15-96
72+60 98+05	14,310			90	12879	95	13594	100	14,310	#2 4-1-96
48+05 117+40	14,989			90	13490	95	14240	100	14,989	#3 4-5-96
117+40 147+00	37,005			80	29604	95	33305	100	37,005	finish grade
147+00 170+00	24,063			15	3609	90	21657	100	24,063	to Sta. 120
170+00 211+00	48,702					90	43832	100	48,702	
211+00 224+76	9,574					90	8617	100	9,574	
224+76 260+01	21,001					80	40801	100	21,001	
260+01 272+00	25,321					90	22784	100	25,321	
	317.010		15505		142433			100	317.010	

#### **Grading Diary**

#### **Typical Grade Inspector's Diary Entry**

Date: 3-10-96 Thursday

Weather: Clear, Windy and Cool Hours Worked: 6:30 to 6 = 11 hours Official Visitors: Debra Blum, DCE & friend

Quality Assurance

Subcontractor, Tree Removal, Inc. working on clearing and grubbing today. Removing trees from Station 5+ to 25+ with 1 D-7 Dozer, 1 truck, 1 pickup and 3 men. Mr. Nollet supt. for sub plans to sell the saw logs, chip the limbs and bury the stumps, that aren't ground, on private property. I gave the project manager a copy of the agreement for burying the stumps on Howard Plum's property.

Subcontractor, Great Plains irrigation began prewatering today from Station 41+ to 62+ working with 2 men, 1 pickup, 1 pump and assorted pipe. Contractor's supt. Nick Winkle was on the job today. He plans to be here once or twice a week while the subcontractors only are working. We discussed prewatering of farm ground and need for ripping to assure runoff is kept to a minimum. Nick advised that a dozer with

a ripper would arrive on the project tomorrow and the necessary ripping will be performed. I talked with John Adams, landowner, right of Sta. 70+60 to 140+ about moving fence. He plans to begin moving it next week.

D. D. S. Grade Inspector

3-10-96 I discussed with the project manager this evening the need for contractor's supt. on job while the subs are working. He said that Nick Winkle plans to be on job every day settling up equipment, etc. and when he isn't, will be reachable by phone #473-6632.

D. D. S. Grade Inspector

## Large Tree Removal ( Rarely Used)

								Clearing/G	rubbing	
			Large	Meas.		Trees Re	emoved	Comp	lete	
Sta. to	Sta.	Side	Trees	by	Date	(Date 8	ዪ Init.)	Date	Init.	Remarks
3	6	Lt	26	KPB	6-3-96	6-21-96	GDP	6-22-96	GDP	
6	10	Lt	17	KPB	6-3-96	6-24-96	CTV	6-28-96	CTV	Hauled stumps
10	12	Lt	22	KPB	6-3-96	6-24-96	CTV	6-28-96	CTV	off project.
12	14	Lt	29	KPB	6-3-96	6-24-96	CTV	6-28-96	CTV	
3	5	Rt	23	KPB	6-4-96	6-21-96	GDP	6-22-96	GDP	
5	6	Rt	20	KPB	6-4-96	6-21-96	GDP	6-22-96	GDP	
6	10	Rt	41	KPB	6-4-96	6-18-96	GDP	6-20-96	GDP	Burning by permit.
10	12	Rt	32	KPB	6-4-96	6-18-96	CTV	6-20-96	GDP	
12	14	Rt	8	KPB	6-4-96	6-17-96	CTV	6-20-96	GDP	
26	30	Lt	14	KPB	6-6-96	6-20-96	GDP	7-3-96	CTV	
26	30	Rt	21	KPB	6-6-96	6-21-96	GDP	7-8-96	CTV	
30	40	Lt	31	KPB	6-6-96	6-25-96	GDP	7-10-96	CTV	
30	40	Rt	41	KPB	6-6-96	6-27-96	GDP	7-10-96	CTV	
			325							
	_									
Final F	ay Qu	antity =	325 Each	CTV	7-11-96					

## **General Clearing & Grubbing**

Sta. to	Sta	Side	Date Complete	Inspect. Init.	% Complet	Total to Date	Remarks
Ota. to	Ota.	Olde	Complete	11110.	e	to Date	Kemana
1+00	8+00	Lt	5-3-96	AJB	5	5	Clearing trees entire project.
1+00	8+00	Lt	5-10-96	AJB	20	25	
8+10	15+00	Lt&Rt	5-10-96				
15+00	20+00	Lt&Rt	5-17-96	CLD	30	55	Burning trees by permit.
20+00	27+00	Rt	5-17-96				Hauling stumps and trash off of
							project.
20+00	27+00	Lt	5-22-96	CLD	10		Last trees cut and burned.
27+00	40+00	Lt	5-23-96	CLD	20		
27+00	40+00	Rt	5-24-96	AJB	15	100	Finished last of clearing brush on
40+00	50+00	Lt&Rt	5-24-96	AJB			left. Clearing and grubbing
							complete.
Final Pay C	Quantity =	1 lump s	um AJB 5-2	24-96			

## **Driveway Culvert Pipe Record**

Driveway	Culve	rt Pipe Record							
Plan Data	э	•			Construction Data				
			Installed	Date					
		New Pipe	Pipe	&					
Station	Side	(mm x m)	(mm x m)	Init.	Remarks				
10+60	Lt.	150 x 11	None		Moved drive. No pipe required. 3-30-96 DDS				
41+30	Rt.	300 x 12	300 x 12		HT#372207-12 DDS 4-7-96				
41+30	Lt.	300 x 12	300 x 12		HT#312207-12 DDS 4-7-96				
87+70	Rt.	300 x 9.75	300 x 9.75		HT#488806-9.75 DDS 4-7-96				
122+80	Rt.	300 x 9.75	300 x 11		HT#372207-9				
					HT#488306-6 DDS 4-7-96				
1 <b>4</b> 5+10	Lt.	400 x 12	450 x 17		HT#266309-12				
					HT#407737-16 DDS 4-25-96				
174+30	Rt.	300 x 11	300 x 17		HT#7114117-56 DDS 4-7-96				
					#372207 = 12+12+9 - 110 m				
					#488806 = 7.78 +2 = 11.75 m				
					#266309 = 12 = 12 m				
					#7114117 = 17				
					17 m				
					#1077377 = 5				
					5 m				

#### **Pre-Watering Computations**

Pre-Waterin	g Computatio	<u>ns</u>							
Sta. to Sta.	m³ Excavation	Soil Curve Number	Optimum Moisture %	Actual Moisture %	Moisture Add. %	* Mass (kg) of Soil per m <sup>3</sup>	*ML Water Required	Date	Comps by
10+ 31+	27,000	576-112	13.1	5.0	8.1	2746 kg	720.0	3-7-96	DDS
<i>4</i> 8+ 73+	69,000	576-118	17.4	9.9	7.5	2611 kg	1621.5	3-12-96	DDS
130+ 152+	58,000	576-117	15.5	9.8	5.7	2645 kg	1049.8	3-17-96	DDS
234+ 265+	71,000	576-117	15.5	10.1	5.4	2561 kg	1178.6	3-23-96	DDS

<sup>\*</sup> See Pg. #34 for computations

Actual moisture is the average of tests reported on DR Form 86

Sta. 10+ to Sta. 31+

Max. Density = 1.81 kg/l

Estimated in place density = 90% of Max.

In Place Density = 1.63 kg/l

Mass of Cubic Meter of Water = 1000 kg

Mass of Cubic Meter inplace soil

 $1.63 \times 1000 = 1630.0 \text{ kg}$  1810.0 Water required per  $m^3 = 180 \text{ L}$  - 1630.0 Completed in place mass of soil 1810.0

Dry it to get dry mass of soil and mass of water Mass in place - mass dry = In place water mass

% Moisture in place = mass of water

dry mass

Mass density species a certain moisture content per soil type

% Moisture at Max. Density

-% Moisture in-place

% Moisture deficit (Note if negative number "in place" is too wet and it must be dried).

(% Moisture deficit) 1000 = liters of water to add per cubic meter.

Mass = (in place density) (1000)

Water in liters = Mass in kilograms (1000 kg = 1000 Liters water)

#### **Calibration of Water Equipment**

Calibration of Water Equipment		
Truck #3 filled from meter #73268	Meter Full =	1002000
Truck Full = $6276.1 \text{ kg}$	Meter Empty =	<u>996979</u>
Truck Empty = $1250.1 \text{ kg}$		5021
See Scale Ticket #1 = 5026.1 kg	Meter Full =	1007070
Truck Full $= 6321.1 \text{ kg}$	Meter Empty =	<u>1002000</u>
Truck Empty = $1250.0 \text{ kg}$		5070
See Scale Ticket #2 = 5071.1 kg	Mass = 10097.2 kg	•
Av. Capacity of Truck #3 = 5026.1+5071.1, 2	Meter = 10091.0 L	
	10097.2 10091.0	) = 1.0006144 Factor
Say 5,050 L ZOK 3-8-96	No factor required	ZOK 3-8-96
	Calibration 3-7-96	DDS
	Check Comps 3-8	9-96 ZOK
To convert gallons to liters, multiply the number	of gallons times 3.7	9 to get liters.

## Water, Applied Record, Meter

			Beg.	Ending	Meter		Pay	Total			
			Meter	Meter	M. Gal.	Calib.	M.	to			
Date	Sta.	Sta.	Reading	Reading	Applied	Factor	Gallon	Date	Insp.	Time	Remarks
3-8-96	10	31	07316	14450	7.074	1.000	7.074	7.074	DDS	4:30 p.m.	
3-9-96	10	31	14450	5447	40.020	1.000	40.020	47.094	DDS	2:00 p.m.	
3-10-96	10	31	54470	110760	56.290	1.000	56.290	103.384	DDS	4:00 p.m.	
3-11-96	10	31	110760	207530	96.770	1.000	96.770	200.154	DDS	4:30 p.m.	
3-14-96	10	31	207530	500250	292.720	1.000	292.720	492.874	DDS	2.00 p.m.	
3-15-96	10	31	500250	600010	99.760	1.000	99.760	592.634	DDS	3:00 p.m.	Est. #1
3-16-96	10	31	600010	728110	128.100	1.000	128.100	720.734	DDS	5:30 p.m.	Area Comp
3-17-96	5+	<i>4</i> 5+	728110	83730	83.730	1.000	83.730	83.130	DDS	5:30 p.m.	Loaded
3-19-96	130	152	83730	205600	121.870	1.000	121.876	121.870	DDS	4:00 p.m.	truck
		+									
3-21-96	130	152	205400	408310	202.710	1.000	202.710	324.580	DDS	4:00 p.m.	
		+									

## Water, Applied Record, Truck

Water, Ap	Water, Applied Record Trucks									
						Сар.				
						M. L.	Pay			
			Load		Total	@	М.	Accum.		
Date	Sta	Sta.	Tally	Truck	Loads	Load	Liter	Total	Inspect.	Remarks
3-1-96	10	31	11	3	2	5.050	10.10	10.10	AAW	Cut Section
3-1-96	10	31	11	5	2	1.020	4.02	14.12	AAW	Estimate #1
3-28-96	5	17	1111 1	3	6	5.050	30.30	44.42	AAW	
3-28-96	5	35	1111 1111	5	10	1.020	10.20	54.62	AAW	
3-29-96	5	35	111	3	3	5.050	15.15	69.77	AAW	
3-29-96	5	35	1111	5	4	1.020	4.08	73.85	AAW	Estimate #2
To conve	To convert gallons to liters, multiply number of gallons times 3.79 to get number of liters									

## **Clear Tract Record and Remove Building Record**

Clear Tract #4 @ Sta. 71+37	Remove Building @ Sta. 71+40
Plan Data: Sta. 71+37 Clear Tract #4	Plan Data: Sta. 71+40 Remove Building
3-17-96 This tract was cleared today. Complete. DDS 3-17-96	3-15-96 This building was removed today. Complete. DDS 3-15-96

#### **Select Placement Record and Undercut Excavation**

Select Placement	<u>Undercut Excavation</u>

Plan Note: Sta. 31+20 to Sta. 42+80 All material excavated from these stations shall be placed 1.2 m below finished subgrade or more than 30 m right or left of

(Drawing)

3-11-96

centerline.

Area Width: 45 m Area Depth: 1.5 m Area Length: 26 m

3-27-96

 $26 \times 1.5 \times 48 = 2702.7 \text{ m}^3$ 

This material was all placed at depths greater than 1.2 m below finished subgrade.

Call 69 m<sup>3</sup>

DDS 3-27-96

Comps DDS 3-11-96

00 Section at Sta. 10+14 to Sta. 10+40

It was necessary to undercut this area as it is an 00 Section and unstable under contractor's

hauling equipment.

DDS 3-11-96

## **Record of Right-of-Way Markers**

Record o	of Right-of-	Way	,		Markers	<u> </u>			
	-	-	LEFT					RIGHT	
		М					М		
		Α					Α		
		R					R		
		K					K		
		Ε	Staked	Inspected			Ε	Staked	Inspected
		R	by	by		Distance	R	by	by
Station	Distance	S	& Date	& Date	Station	(meters)	S	& Date	& Date
5+73.2	60	1	2-3-96 JBK	DDS 3-1-96	5+76.2	40	1	2-3-96 JBK	DDS 3-2-96
5+74.8	33	1	VOL & RCE	DDS 3-1-96	5+77.9	60	1	VOL & DCE	DDS 3-2-96
			Pt. cldy	/ & mild					
7+00	60	1	2-3-96 JBK	DDS 3-1-96	9+00	60	1	2-3-96 JBK	DDS 3-2-96
17+00	60-70	2	2-3-96 JBK	DDS 3-1-96	15+00	80	1	2-3-96 JBK	DDS 3-2-96
20+80	74-32	1	2-3-96 JBK	DDS 3-1-96	25+00	80	1	2-3-96 JBK	DDS 3-2-96
26+00	80	1	2-3-96 JBK	DDS 3-1-96	30+00	70	1	2-3-96 JBK	DDS 3-2-96
34+00	80-60	2	2-3-96 JBK	DDS 3-2-96	33+00	70	1	2-3-96 JBK	DDS 3-2-96
<i>4</i> 2+00	60	1	2-3-96 JBK	DDS 3-2-96	39+60	70	1	2-3-96 JBK	DDS 3-2-96
51+17	60	1	2-3-96 JBK	DDS 3-2-96	47+00	60	1	2-3-96 JBK	DDS 3-2-96
51+89	60	1	2-3-96 JBK	DDS 3-2-96	51+05	60	1	2-3-96 JBK	DDS 3-2-96
59+00	60	1	2-3-96 JBK	DDS 3-2-96	51+85	60	1	2-3-96 JBK	DDS 3-2-96
64+00	65	1	2-3-96 JBK	DDS 3-2-96	60+00	60	1	2-4-96 JBK	DDS 3-4-96
								Fair & mild	DDS 3-4-96
69+00	70	1	2-3-96 JBK	DDS 3-1-96	65+00	90	1	2-4-96 JBK	DDS 3-4-96
76+00	70	1	2-3-96 JBK	DDS 3-1-96	67+00	90	1	2-4-96 JBK	DDS 3-4-96
85+00	70	1	2-3-96 JBK	DDS 3-1-96	70+00	81.0	1	2-4-96 JBK	DDS 3-4-96
89+30	70	1	2-3-96 JBK	DDS 3-1-96	77+00	60	2	2-4-96 JBK	DDS 3-4-96
98+00	70	1	2-3-96 JBK	DDS 3-1-96	86+00	60-80	1	2-4-96 JBK	DDS 3-4-96
102+30	70	1	2-3-96 JBK	DDS 3-1-96	96+00	80	1	2-4-96 JBK	DDS 3-4-96
103+20	70	1	2-3-96 JBK	DDS 3-1-96	102+30	80	1	2-4-96 JBK	DDS 3-4-96
108+00	70	1	2-3-96 JBK	DDS 3-1-96	103+20	80	1	2-4-96 JBK	DDS 3-4-96
Tota	l Pay	22	2-3-96		Tota	al Pay	21		
	-	-	•	•	: -	-	-	Comps 2-4-9	6 JBK
								Comps 3-2-9	6 DDS

#### **COVERCROP SEEDING RECORD**

(NOT FOR PAYMENT -- USE TO DOCUMENT QUANTITY APPLIED)

Covercrop Se	eding Reco	<u>rd</u>					
			Kilogram	Kilogram			
	Side of	Approx.	of Seed	of Seed			
Sta. to Sta.	Centerline	Hectare	Required	Used	Date	Inspect.	Remarks
5+73 to 30+	Rt. & Lt.	7.5	528	500	4-11-96	AWL	Oats bin ran
							64+10% = 70.4
							kg @ Ha using
	_						drill
30+ to 98+	Rt.	8.1	570	600	<i>4</i> -12-96	DDS	
30+ to 98+	Lt.	8.1	570	550	4-16-96	DDS	Flat tire on tractor
							4-13, 14 & 15,
							1996
98+ to 120+	Rt. & Lt.	8.0	563	570	4-16-96	DDS	
120+ to 170+	Rt.	9.2	<i>64</i> 8	650	4-22-96	DDS	
120+ to 170+	Lt.	9.2	<i>64</i> 8	700	4-23-96	DDS	
170+ to 225+	Rt. & Lt.	20.1	1415	1400	4-25-96	DDS	
250+ to 272+	Rt. & Lt.	16.0	1126	1200	4-26-96	DDS	
225+ to 250+	Rt.	8.4	591	600	4-28-96	DDS	
225+ to 250+	Lt.	8.4	591	600	4-29-96	DDS	Complete today
		103.0	7251.2	7370			

To convert pounds to kilograms, multiply number of pounds x 0.4536 to get kilograms. To convert acres to hectares, multiply number of acres x 0.4047 to get hectares.

A notebook record similar to this is required for Slope Protection Seeding work and the same notification requirements to Roadside Development Section is required.

#### **Erosion Control Record**

#### Erosion Control Record

Plan Data: Sta. 79+16 to Sta. 81+16 Lt.

Build 767 m<sup>2</sup> Erosion Control

Construction Data: Sta. 79+20 to Sta. 81+00 Lt.

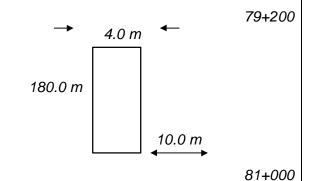
Built 720 m<sup>2</sup> Erosion Control Soil Prep: by hand 4-16-96 DDS

Fertilizer: 25 kg Special Blend 4-16-96 DDS

Seed: 8 kg Blend 4-16-96 DDS (Drawing)

 $4 \times 180 = 720 \text{ m}^2$ 

Measurements & Comps DDS 4-17-96



Roadside Development Section must be notified the first and last day work is performed or suspended. Include Project No., contractor performing work, type of equipment used, seed used, etc., in the notification. 0.1 ha or larger areas shall be deducted from the seeding area if Erosion Control is in the seeding area.

#### **Hay Bale Erosion Checks Record**

Hay Bale	Erosion	Checks				
	*	Plans	As-Built			
	Rt. or	Quantity	Quantity			
Station	Lt.	(Bales)	(Bales)	Date	Inspect.	Remarks
8+70	Rt.	14	16	3-19-96	JDD	
9+00	Rt.	14	14	3-19-96	JDD	
9+30	Rt.	14	14	3-19-96	JDD	
9+40	Rt.	14	14	3-20-96	JDD	
9+50	Rt.	<u>16</u> 72	<u>18</u>	3-20-96	JDD	
		72	76			
59+71	Lt.	10	10	4-1-96	JDD	
59+91	Lt.	10	10	4-1-96	JDD	
60+11	Lt.	10	10	4-1-96	JDD	
60+31	Lt.	10	10	4-1-96	JDD	
60+46	Lt.	12	14	4-2-96	JDD	
60+61	Lt.	<u></u>	<u>14</u>	4-2-96	JDD	Additional check approved ZOK
		52	68			4-1-96
64+10	Rt.	10	10	4-3-96	JDD	
64+30	Rt.	10	10	4-3-96	JDD	
64+50	Rt.	10	10	4-3-96	JDD	
64+70	Rt.	10	10	4-3-96	JDD	Estimate quantity = 76+68+40 = 184
64+90	Rt.	10	10	4-6-96	JDD	
65+15	Rt.	10	10	4-6-96	JDD	
Page Tot	als = 18	4	204 Bales			Comp. JDD 4-6-96
						Comp. 30% 6-1-96

\* Show the distance Rt. or Lt. when deducting areas from seeding area.

## **Shipping Record and Summary Asphaltic Oil or Cement**

Shipping	Record &	Summar	Y	Asphaltic	Oil En	nulsion fo	or Tack	or Prime	<u> </u>		
					_	(Proj. I	dent.)	(Proj.	ldent.)	Othe	er Use
	Load										
Date	ldent.	Refin.	Dist.			Refin.	Dist.	Refin.	Dist.	Refin.	Dist.
Received	Number	kg	kg	Factor	Insp.	kg	kg	kg	kg	kg	kg
3-29-96	151676	5409		1.000	HHH	5409					
3-29-96	151707	5503	5493	1.00182	HHH	5002	4993	501	500		
3-29-96	157703	5527	5530	0.99946	HHH	3005	3007	2422	2423	100	100
3-29-96	157710	5631	5580	1.00914	HHH	570	565	5061	5015		
3-29-96	157691	5312	5413	0.98134	HHH	4907	5000	405	413		
3-30-96	158041	5376			HHH						
		(1)				(2)		(3)		(4)	
	•	The s	um of co	olumn (2), (	3), and	(4) should	l equal c	olumn (1)	<b>).</b>		
Totals		32758				18893		8389		100	
									Co	mps HHi	H 6-3-96

## Distribution of Asphaltic Oil or Cement

Distribution Re	cord of A	sphaltic	Oil Emu	ılsion foı	r Tack d	or Prim	<u>e</u>				
Load Ident. No	. TDR113	37		Date	e Rece	ived 3-	30-96				
Type of Oil S	SSH-1			Sp.	Gravity	.9813					
Refinery Gallor	ns 6.703 (	(x 3.79)	= Liters	Wat	ter Add	ed Lite	rs (670	0 x 3.79	= 25,36	2 Liters	
	Net		Side						Liter	Liter	
	Dist.	Load	&	$^{\circ}$ C	Start	Stop	Net	Liter	per	per	
Sta. to Sta.	Sta.	No.	Width	Temp.	Liter	Liter	Liter	15.5°C	StaM	Sq. m.	Remarks
30+00-75+00	45.00	1	Rt. 4	63	700	430	270	264	5.87	0.0147	4-1-96 MLP
75+00-220+00	145.00	1	Rt. 4	66	430	40	390	381	2.63	0.00672	4-1-96 MLP
0+00 - 220+00	220.00	2	Lt. 4	54	1210	300	910	894	4.06	0.01034	4-2-96 MLP

## **Daily Scale Record**

## Daily Scale Check Digital or Platform Scale

Daily Cas	Jo Dogged			
Daily Sca	<u>lle Record</u>	0 1 01 1		
		Scale Check	l	l <b>.</b>
7-5-96	Friday		<u>Plant</u>	<u>Commercial</u>
6:50 A.	Balanced Scales	Loaded Mass	88050	88020
7:00 A.	First Load #714	Unloaded Mass	<u>37000</u>	<u>37010</u>
8:00 A.	Begin Taring Trucks		<u>51050</u>	<u>51010</u>
9:00 A.	Cleaned Scales Platform & Balance	Tolerance = 0.5%	% of 88050	= 440 kg diff.
9:15 A.	Completed Taring Trucks	= 40  kg		_
3:00 P.	Cleaned Scales & Balance Begin	Load #747 is che	eck load.	
	Taring Trucks			
3:00 P.	Trucks All Tared			
4:30 P.	Cleaned Platform & Balance	J.	C. Smith	
5:35 P.	Last Load #787	Ins	spector	
7-6-96	Saturday - No Work			
7-7-96	Sunday - No Work			
7-8-96	Monday	Scale Check		
7:00 A.	Balanced Scales & First Load #758	PI	us 500 kg	
8:00 A.	Begin Taring Trucks	Loaded Mass	87400	87910
9:00 A.	End Taring Trucks (Plant down)	Unloaded Mass	35980	36480
9:30 A.	Balanced & Cleaned Scales			
4:00 P.	Balanced & Cleaned Scales	Truck #7 Used L	oad #796	1
5:35 P.	Last Load. Only one tare today due	J.	C. Smith	
	to Plant only operating 4+ hours. #815	Ins	spector	

## **Trimming Tolerance Checks and Record of Density Samples**

## **Subgrade/Foundation Course**

Trimm	ing To	olerano	ce Che	ecks				<u>Te</u>	mplate	e (mm	<u>)</u>						
			4200	3600	3000	2400	1800	1200	700	CL	600	1200	1800	2400	3000	3600	4000
Date	Sta.	Insp.	840	660	600	480	360	240	160	0	160	240	360	480	600	720	840
4-1-96	750	EEL	780	660	510	420	390	240	160	030	160	270	450	510	600	720	840
4-1-96	760	EEL	810	660	540	450	360	240	160	00	160	240	360	540	630	690	810
4-1-96	765	EEL	840	720	600	450	360	210	909	030	090	240	360	570	630	690	810
4-5-96	770	EEL	840	780	600	480	360	240	090	060	060	210	390	570	600	690	810
4-5-96	780	EEL	810	720	600	480	390	210	090	00	060	240	360	480	600	720	840
4-5-96	784	JES	840	750	600	480	390	270	160	030	090	270	360	480	600	750	840
4-5-96	790	JES	840	720	600	480	360	240	160	00	060	180	330	480	600	780	870
4-5-96	800	JES	540	420	300	180	030	000	060	180	240	060	060	180	300	360	480
4-7-96	800	EEL	840	720	600	480	390	240	160	00	120	270	390	510	570	690	810

Recor	d of Den	sity San	nples	and TI	hickne	ess of As	sphalt	ic Con	crete	Cores					
		1	First	Lift			Secon	d Lift		7	hird L	ift		Total	ls
	Dist.												•	Th.	Thick
	& Side		Th	%			Th	%			Th	%		Act.	Req'd.
Sta.		Date	mm	Dens.	Ins.	Date	mm	Dens.	Ins.	Date	mm	Dens.	Ins.	mm	mm
67+20	2 m Rt	4-1-96	60	100	JDS	4-21-96	37	97	JDS	5-2-96	35	97	JDS	137	125
89+35	3 m Rt	4-1-96	50	98	JDS	4-21-96	38	98	JDS	5-3-96	38	98	JDS	132	125
52+70	2 m Rt	4-2-96	55	98	JDS	4-21-96	38	98	JDS	5-2-96	40	99	JDS	137	125
50+10	2 m Lt	4-2-96	65	97	JDS	4-21-96	37	98	JDS	5-10-96	45	96	JDS	142	125
10+00	5 m Lt	4-7-96	70	98	JDS	4-30-96	25	96	JDS	5-17-96	25	93	JDS	100	112
25+00	2.5 m Lt	4-7-96	70	93	JDS	4-16-96	25	92	JDS	5-10-96	38	93	JDS	137	125

#### **Record of Pavement Patching and Equipment Rental Record**

Record of	Pavemen	t Patching	!						
Date Patched	Station	Station	Lane (Rt. Or Lt.)	Size Ave. Width Ave. Length)	Type "A" (m²)	Type "B" (m²)	Type "C" (m²)	Insp.	Remarks
4-4-96 4-5-96 4-5-96 4-5-96 4-12-96	7+40 10+15 20+63 62+20 23+10	7+95 10+27 62+31 23+29	Rt. Rt. Rt. Rt. Rt. Rt.	10 m x 55 m 8 m x 10 m 8 m x 3 m 6 m x 11 m 8 m x 18 m	24	80 66	550	SDD SDD SDD SDD SDD	rtemanie
				Totals Call		24 24	146 146	694 695	

#### Equipment Rental - Motor Graders

Equipment No. 3-712 Conforms to Specification Requirements DDD 4-4-96 Equipment No. 3-610 Conforms to Specification Requirements DDD 4-5-96 Equipment No. 3-606 Conforms to Specification Requirements DDD 4-5-96

	Equip.	Location Worked	No		Accum.		Contractor	
Date	No.	StaM to StaM	Pay	Pay	Total	Insp.	Rep.	Remarks
4-1-96	3-112	4+23-60+00	1/2	7.00	7.00	DDD	JCSmith	ripped wet spots
4-5-96	3-712	4+23-60+00	2.00	5.50		DDD	<b>JCSmith</b>	flat tire 1/2 hr.
4-5-96	3-606	<i>4</i> +23-60+00	2.00	2.50		DDD	<b>JCSmith</b>	
4-5-96	3-610	81+00-97+00	0	2.50	17.50	DDD	<b>JCSmith</b>	drying
4-6-96	3-610	81+00-97+00	0	2.00		DDD	<b>JCSmith</b>	replacing

## **Cement Car Shipment Record and Record of Cure Compound**

Ceme	ent Car S	hipment Re	ecord					
	ipment . Number	Date Received	Date Empty	Kilograms of Cement	Accum. Total Cement	Insp.	Sample No.	Remarks
MP	2146	5-3-96	5-4-96	151,520	151,520	FRS	C-1	
MP	2008	5-3-96	5-4-96	149,300	300,820	FRS	C-2	
MP	2248	5-3-96	5-5-96	151,680	<i>452,500</i>	FRS	C-3	
MP	3218	5-3-96	5-5-96	153,180	605,680	FRS	C-4	
MP	4157	<i>5-4-</i> 96	5-6-96	143,320	749,000	FRS	C-5	
MP	2161	5-4-96	5-6-96	154,620	903,620	FRS	C-6	
MP	4188	5-5-96	5-6-96	148,000	1,051,620	FRS	C-7	
MP	2193	5-5-96	5-9-96	<i>150,460</i>	1,202,080	FRS	C-8	
MP	2003	5-5-96	5-9-96	156,700	1,358,780	FRS	C-9	
MP	2236	5-5-96	5-9-96	154,400	1,513,180	FRS	C-10	everything empty for C.C.

## **Cure Inspector Entry**

Record of	Cure Comp	ound							
						Applica	ation Che	ecks	
						Square			
	Liters	Lot				Meters	Liters	Арр.	
Date	Received	No.		Insp.	Date	Concrete	Used	Rate	Insp.
4-29-96	550		White Pigmented	KEE	5-4-96	1867	100	84.8	KEE
5-2-96	1100	N012	White Pigmented	KEE	5-6-96	5600	261	254.5	KEE
mι	convert gall ultiply numbe 3.79 to get	er of gall		Requir	ed Applic	eation Rate _		_	

## Ready Mix Truck Checks and Shipping Record

#### Random Check

Ready Mix Truck											
				Zero Setting	Mixing Rev.	Rev. Change	Agitate Rev.				
		Truck	Load	Rev.	Per	to	Per	Time			
Date	Time	No.	No.	Counter	Min.	Agitate	Min.	Unloaded	Insp.		
4-20-96	9:00 A	3	17432	OK	16	53	6	9:45 A	MRD		
4-20-96	11:15 A	8	17449	OK	17	51	6	12:10 A	MRD		
4-20-96	3:40 P	5	17471	OK	16	57	5	4:28 P	MRD		
4-21-96	7:00 A	4	17497	OK	16	57	6	7:16 A	MRD		
									added		
									water		

## **Record for Culvert Pipe**

## Box or Pipe Culvert

Plan Data: Station 74+35 450 mm x 46 m: CMP with headwalls, Remove Build 915 mm x 72 m reinforced concrete pipe with flared end sections Plan 410 Excavation = 43 m <sup>3</sup>	Drawing					
Construction Data: Station 74+35 450 mm x 15 m CMP with headwalls, Removed Built 915 mm x 72 m reinforced concrete pipe with flared end sections Plan 410 Excavation = D.Q.	Hub=1779.43 @ 47					
Elevation Check Centerline 75+00  Elevation Check Centerline 74+00  Final  Pay  Quantities	FL JDK 4-3-96 FL DLL 4-9-96 (1782.80) -4.29 1782.76 (1784.20) -2.85 1784.20					
80.52 79.31 79.10 80.77 82.92 8 80.1 79.40 78.92 82.55 82.	80.33 77.85 77.30 77.22 76.11 51 78.35 77.51 77.30 76.71					
$74+$ $6^3$ $7^0$ $7^8$ $7^{62}$ $8^0$ $8^2$ $6^4$ $4^6$ $4^2$	$4^6$ $6^8$ $8^8$ $9^3$ $9^6$ $9^8$ $9^{75}$ $9^9$ $10^4$ $11^0$					
35 250 150 70 47 30 22 22 14 CL off angle off hub FL angle ROW	15					
TP ROW Hub Lt Sta. 72+00	+3.07 1787.05 -9.37 1783.98					
BM #8 Station 74+35 5-3-96 It was necessary to excavate the following area	+7.01 1793.35 1786.34 Inspection Record Excavation - Removal - Bedding OK 5-1-96 WAL No Salvage					
for backfill material. (Also use to show unsuitable material volume removed.)  D W L	Laying - Backfill OK 5-3-96 WAL See Moisture-Density Test No. 6					
2.0 m x 30.0 m x 35.0 m = 2100 m <sup>3</sup> Say 2100 m <sup>3</sup> required for additional excavation for embankment and backfill. This culvert had to be backfilled completely for local traffic's convenience. As a general rule, the unsuitable material replacement volume should equal	Final Pay Quantities:  Excavation for Pipe Culverts  & Headwalls = 43 m³  Additional Excavation for  Backfill or Embankments = 2100 m³  1.0 m Reinforced Concrete Pipe = 72 m³  1.0 m Flared End Sections = 2 each					
the volume excavated.	Salvaging Culvert Pipe = None Removal of Existing Headwalls = 2 each Comp. 5-3-96 WAL					
	Besides the Final Record of Quantities shown below, the inspector should maintain a summary record of all pay items, completed to date, for the Project Manager's use in preparing weekending reports.					

Δnn	andiv	3	- 3/	

## **Culvert Summary**

Construction Inspection:	Pay Quantities
6-10-96 Excavated for box complete, rock at grade elevation.	DEB 202 m <sup>3</sup> exca.
6-11-96 Excavated rock and backfilled. Rock = 6 m x 6.5 m x 6	
Backfill = 30 m x 20 m x 2 m = 1200 m <sup>3</sup>	DEB 1200 m <sup>3</sup> add. exca.
6-12-96 Begin forming footing. Mois. Density Test #17 represents backfill.	DEB
6-14-96 Steel & forms inspected, footing.	DEB 1945 kg re-steel
6-15-96 Poured footing 38 m <sup>3</sup> poured. Cylinders 4A & B	DEB 3571 m <sup>3</sup> Concrete
6-16-96 Checked burlap cure for dampness. Stripped forms on footing.	DEB
6-20-96 Begin setting barrel forms.	DEB
6-21-96 Forming barrel placing steel	DEB
6-22-96 Forming barrel placing steel	DEB
6-23-96 Forming barrel placing steel	DEB
6-24-96 Barrel ready to pour. Steel & forms okay.	DEB 4135 kg re-steel
6-25-96 Poured barrel. 75 m³ batched. 1 m³ wasted - burlap cure.	DEB 7125 m <sup>3</sup> Concrete
6-26-96 Checked burlap.	DEB
6-30-96 Stripping outside forms.	DEB
7-5-96 Stripping forms.	DEB
7-6-96 Completed stripping forms & grouted tie rod holes.	DEB
7-15-96 Backfilling box.	DEB m <sup>3</sup>
7-16-96 Backfilling, excavation necessary for	
backfill = 20 m x 90 m x 3.76 m =	6768.0 m <sup>3</sup> add. exca.
7-20-96 Complete	DEB
1-20-90 Complete	טבט

# Summary of Culverts -- Group 4 Weekly Accumulative Totals (See Pg. XXX-XXX for locations)

Rem.	Rem.	Exc.	Exc.	Conc.	Conc.	Conc.	Conc.	Reinf.	Reinf.	Reinf.	Reinf.
Inlets	Of	For	For	For	For	For	For	For	For	For	For
	Exist.	Pipe	Box	Head-	Box	Inlets	Collars	Head-	Box	Inlets	Collars
	Head-	-	Culverts	Walls	Culv.			Walls	Culv.		
	Walls										
(ea)	(ea)	(m³)	(m³)	(m³)	(m³)	(m³)	(m³)	(m³)	(kg)	(kg)	(kg)
			181		31.36				2158.65		
			565.75		115.341				13445.4		
			1029.25		160.182				17402.4		
			1412.0		<i>270.54</i> 8				28694.4		
			1660.75		384.813				41978		
	2	176	1660.75		432.582		1.31		49006.7		99
	6	517	1660.75		432.582		1.31		49006.7		99
	6	594	1660.75		432.582		1.31		49006.7		99
	9	1328	1660.75		432.582		1.31		49006.7		99
	9	2184	1660.75		432.582	.348	2.146		49006.7	38	150
	9	2184	1660.75		432.582	.348	2.146		49006.7	38	150
	9	2184	1660.75		432.582	.348	2.146		49006.7	38	150
	9	2875	1660.75		432.582	3.408	2.146		49006.7	230	150
	9	3362	1660.75		432.582	5.76	2.146		49006.7	363	150
	11	4168			426.814	5.76	2.15		48975.9	363	150
	11	4244	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	4251	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	4345	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	4408	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	4846	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	4893	1660.75		426.814	5.76	2.15		48975.9	363	150
	11	5211	1660.75		436.814	5.76	2.15		48975.9	363	150

600 mm	900 mm	600 mm	900 mm	450 mm	600 mm	750 mm	900 mm	1050 mm	1200 mm	1350 mm	500 mm
Culv.	Culv.	F.E.S.	F.E.S.	Conc.	Conc.	Conc.	Conc.	Conc.	Conc.	Conc.	Conc.
Pipe	Pipe			Pipe	Pipe	Pipe	Pipe	Pipe	Pipe	Pipe	Pipe
(m)	(m)	(ea)	(ea)	(m)	(m)	(m)	(m)	(m)	(m)	(m)	(m)
				16							
				16							
				16		32	66			112	
				32	132	32	328			144	
				32	132	32	484			144	
				40	469	163	609			144	
				40	469	163	609	112	142	144	
				40	469	281	609	112	142	144	
				40	469	521	609	112	142	144	
				80	559	528	609	112	142	144	106
				80	559	528	609	112	142	144	106
				88	559	660	609	112	142	144	106
				88	607	704	609	112	142	144	106
				88	617	704	609	112	142	144	106
82	60	2	2	88	617	704	609	112	142	144	106
82	60	2	2	88	663	704	609	112	142	144	106
82	60	2	2	98	713	704	609	112	142	144	106
144	60	4	2	98	759	704	609	112	142	144	106
144	60	4	2	98	759	760	609	112	142	144	106

### **Summary of Group 4 Continued**

1800 mm Culv.	600 mm Class	750 mm Class	900 mm Class	1050 mm Class	1200 mm Class	600 mm Conc.	750 mm Conc.	900 mm Conc.	1050 mm Conc.	1200 mm Conc.	1350 mm Conc.
Pipe	V	V	V	V	V	FES	FES	FES	FES	FES	FES
	Pipe	Pipe	Pipe	Pipe	Pipe						
(m)	(m)	(m)	(m)	(m)	(m)	(ea)	(ea)	(ea)	(ea)	(ea)	(ea)
			84				2				
			174			1	2	3			1
	94		174		52.5	1	2	5			1
	222	60	174	60	6	11	3	6			1
	249	60	174	60	68	11	3	6	2	2	1
	249	128	174	60	68	11	5	6	2	2	1
	249	128	174	60	68	11	9	6	2	2	1
	249	286	174	60	68	12	9	6	2	2	1
106	249	286	174	60	68	12	9	6	2	2	1
106	222	284	174	60	68	12	11	6	2	2	1
106	222	284	174	60	68	14	13	6	2	2	1
106	222	284	174	60	68	14	13	6	2	2	1

1500 mm	1800 mm	JACK	JACK	JACK	JACK	JACK	Dools	Gravel	۸۵۵	Mode
Conc.	Conc.	600 mm	450 mm	400 mm	1050 mm	1200 mm	Rock	for	Add Evo. for	Week
							Rip		Exc. for	Ending
FES	FES	Class	Class	Class	Class	Class	Rap	Unsuitable	Backfill	
		V	V	V	V	V	Type "D"	Material	&	
( )	( )	Pipe	Pipe	Pipe	Pipe	Pipe	"B"	/ · 3\	Embank.	
(ea)	(ea)	(m)	(m)	(m)	(m)	(m)	(kg)	(m <sup>3</sup> )	Box (m³)	10.0.00
								21	21	10-9-96
								33	56	10-16-96
								95	118	10-23-96
								126	148	10-30-96
								151	173	11-6-96
				84			39.13	151	173	11-13-96
				174			39.13	151	196	11-20-96
		94		174		52.5	39.13	151	74	Add exc.
										for pipe
									84	11-27-96
		222	60	174	60	68	313.03	151	84	12-4-96
		222	68	174	60	68	313.03	151	84	12-11-96
		222	68	174	60	68	313.03	151	84	12-18-96
		222	286	174	60	68	459.40	151	84	12-25-96
1		222	286	174	60	68	750.31	151	84	1-1-97
1	1	222	286	174	60	68	750.31	151	84	1-8-97
1	1	222	284	174	60	68	1044.03	151	89	1-22-97
1	1	222	284	174	60	68	1044.03	151	89	5-14-97
1	1	222	284	174	60	68	1044.03	151	93	5-21-97

#### **Estimate Quantities Record**

#### **Culvert Pipe Summary**

Item No. 46	600	0 mm Cu	Ivert Pip	<u>e</u>		Heat Numbers Lengths Include 'Y' Distances (m)							
	i		Ī	1	i	Γ	Lengt	<u>hs Include '</u>	'Y' Distand	ces (m)			
	Pipe	Add.	Total										
Station	Leng.	Allow	Leng.	Date									
(meter)	(m)	Elb.	(m)	Const.	Ins.	262096	161834	260916	160935	260915A	162159		
381+00	90	0	90	9-1-96	DMS	69	28						
414+91	48	0	48	9-9-96	DMS	53							
Rt													
426+91	90	0	90	8-26-96	DMS	72	23						
586+45	92	0	92	8-19-96	DMS	72		28					
590+72	130	0	130	8-25-96	DMS	110	6	20					
602+00	110	0	110	8-25-96	DMS	96	19						
99+00	128	0	128	7-26-96	DMS			120		12.5			
106+90	88	0	88	9-9-96	DMS				80	13			
4616+30	54	0	54	9-10-96	DMS			23	40				
396+40	44	5.0 m	49	10-13-96	DMS	20					28		
Rt													
160+00	70	0	70	7-26-96	DMS				60	18			
	944	5	949			492	76	191	180	43.5	28		
						<u>392</u> #2	<u>-42</u> #2	<u>-143</u> #1	Report	Report	Report		
198 week e			DM	-		100 bal	34 bal	48 bal					
198 week e			DM			Report	Report	Report					
198 week e			DM										
290 week e			DM					Total		1990	.5 m		
290 Estima	ite #2 8-	23-96	DM										
710 week e			DM							in a group n			
900 week e			DM			recorded in a field book separate from other inspection							
900 week e	ending 9	-18-96	DM	S		records. The inspector keeps these pay quantities up to date							
900 Estima	ite #3 9-	23-96	DM	S		and then the project manager needs only the one book for							
						week end	ling quantity	y calculatio	ns.				

#### **Staking Information**

#### Bridge at Station 310+41 3 - 40 m spans 3-10-96 Ptly. Cldy. - Cold - WAL - DDS - JAM - TSE Abut #2 - 311+08 Bent #2 - 310+61 Bent #1 - 310+21 Abut #1 - 309+81 = 1/2" rebars with center punch mark. = tacked hubs LO = Line Only = 60 penny spike $\Delta$

#### **Excavation Record**

#### **Bridge Summary**

Excavation	Excavation for Abutment #1 (Lump Sum)											
			Accumulative									
	Bridge	Location	%									
Date	Station	in Bridge	Complete	Inspector								
3-3-96	310+41	Abut #1	10	IMM								
3-9-96	310+41	Abut #1	30	IMM								
3-16-96	310+41	Abut #1	50	IMM								
3-16-96	310+41	Abut #1	70	IMM								
3-20-96	310+41	Abut #1	95									
3-22-96	310+41	Abut #1	100									
3-3-96	310+41	Bent #1	5									
3-27-96	310+41	Bent #1	15									
3-28-96	310+41	Bent #1	45									
3-31-96	310+41	Bent #1	65									
4-2-96	310+41	Bent #1	90									
4-4-96	310+41	Bent #1	100									

# Concrete Protection Barrier Rail, Cold Weather Concrete Temperature Data and Sheet Piling Record

Concrete Protection Barriers										
C45 45 C45	C:d-		Date		Date	lasa	Domondo			
Sta. to Sta.	Side	m	Installed	Insp.	Removed	Insp.	Remarks			
703+17 700+62	Rt	255	4-7-96	WOL						
703+17 704+62	Lt	145	4-12-96	WOL						

Cold Wea	ather Co	oncrete T	empera	ture (°C	) Data								
Concrete Temperature										e			
Pour Date	Sta.	Sect. Poured	°C Min. Air Time of Pour	°C Water Temp at Plant	°C in Forms	1st 12 Hrs.	1st 24 Hrs.	2nd Day	3rd Day	4th Day	5th Day	Insp.	Remarks
12-19-96	310+	Foot. Abut#1	2	54	12							WEB	Installed forms air
1-13-96 1-15-96	310+ 310+	Abut#2 Abut#1	1 1	60 60	14							WEB WEB	air temp. 24-hour forms loosened air

Sheet P	Piling Record	<u>d</u>	Station 310+41							
Date		Length of	Width of Sheets	Number	Square	Accum.				
Driven	Location	Sheet (m)	(mm)	Driven	Meters	$m^2$	Insp.	Remarks		
1-3-96	Abut #1	8.5	450	30	114.75	114.75	WEB	Concrete sheets		
1-3-96	Rt. Wing	7.5	450	18	60.75	175.50	WEB	Estimate #1		
	Abut #1									
1-4-96	Lt. Wing	7.5	<i>450</i>	14	47.25	222.75	WEB			
	Abut #1									

# Concrete Placement Record, Form and Reinforcing Steel Inspection Record and Structural Steel Record

#### Bridge/Culvert Records

Concrete F	Placement Record			<i>Type 47-</i>	<u>B</u>	
	Section	$m^3$	$m^3$	Cylinder	Total Pay	
Date	Poured	Req'd.	Placed	Nos.	$m^3$	
12-19-96	Footing Abut #1	12.109	12 1/2	1A & B	12.109	Station 310+41 WEB
1-13-96	Footing Abut #2	12.109	12 1/2	2A & B	24.218	Station 310+41 WEB
1-15-96	Abut #1	39.100	40	3A & B	63.318	Station 310+41 WEB

Forms &	Reinforcin	g Steel In	nspection		Record Bridges						
	Accum.   kg Total										
Station	Section	Forms	Re-Steel	Req'd.	kg	Insp.	Date	Remarks			
310+	Abut #1	OK	OK	1010	1010	WEB	12-18-96	23 A-402 bars &			
310+	Abut #2	OK	ОК	1010	2020	WEB	1-10-96	checked A-501 bars All bars checked. Tying very good.			
310+	Abut #1	OK	OK	17107	19126	WEB	1-15-96	All bars checked. Tying very good.			

Structural St	Structural Steel for Substructure											
		Date	kg	Accum.								
Station	Location	Installed	Req'd.	Total	Insp.	Remarks						
310+	Abut #1	4-1-96	640	640	WEB	2 coats red lead.						
310+	Abut #2	5-20-96	640	1984	WEB	2 coats red lead.						
612+	Abut #1	5-19-96	704	1344	WEB	2 coats red lead.						
612+	Pier #1	6-2-96	704	2688	WEB	2 coats red lead.						
612+	Pier #2		704									
612+	Abut #2		704									

#### **Seed Received and Seeding Diary Records**

#### Seed Received

3-17-96

7 1/2 bags Type "B" mixture at 2 bags/ha for 3.65 ha. 178 bags at 2 bags/ha where Type A Mixture for the 89 ha. stored in barn at Edward Hayes. tagged by DOR inspector D. Gray. There are 3.65 ha of Type "B" seeding and 89 ha Type "A".

AWL

#### Seeding Diary

Date: 3-21-96 Monday Weather: Ptly. Cldy. & Mild Hours: 7-5:30 = 9 hours

Equipment on job includes 2 straight trucks, 1 trailer, 1 mulch blower, 2 tractors, 1 disc, 1 drill, 3 m wide and 2 pickups. One man began soil preparation today with tractor and disc. Working from Sta. 12 to 60 on the Rt. Supt. John James on job. He plans to use native hay for mulch, the fertilizer will be bulk and from co-op. Will have a load of fertilizer here tomorrow. They will try to work 6 to 9 hr. days a week.

Mulch began arriving on the job today, 2 loads. Two passes with disc is giving good soil condition.

I marked with lathe 2.0 ha of Type "B". Fertilizer arrived today, so begin spreading from 12+ to 40+ Rt. They broke the drive chain.

AWL Seeding Inspector

#### Seeding Diary

Date: 3-22-96, Tuesday Weather: Fair, wind, & mild Hours: 7-5:30 = 9 hours

Fertilizer spreader fixed and completed spreading fertilizer to Station 63 on Rt. Began seeding Type "A" seed from Station 12+ to 63+ on Rt. This is 32 ha. Started out with 5-2 ha areas until drill well adjusted and then used a total of 16 bags from Sta. 12+ to 63+ on Rt.

Contractor is unable to get fertilizer until 3-25 due to prior commitments by co-op.

Begin mulching today; hay is blowing real well. 1,340 bales used 12+ to 40+ Rt. slightly over. Using straight disc for punching mulch. It arrived on project last evening. Same tractor used on cupped disc used on puncher. Project Manager over job today. No comments on work. Mulch being stored on right of way.

AWL Seeding Inspector Contractor's Crew: 1 supt., 1 foreman, 12

men

Date: 3-23-96

Weather: Ptly. cldy., & Windy Hours: 7-5:30 = 9 hours

Trying to mulch today but too windy from 10:00 to 3:30. Only got 300 bales spread. One man working with tractor and disc on soil prep. to Sta. 80 Rt., then worked from Sta. 5+ to 70+ on left.

Seeded Type "B" from Station 12+ to 63+ on Rt. one acre. Type "B" is 3 m wide. I talked with Mr. James about using flagmen when mulching from road. He thought flashers on equipment were working and light traffic. I asked Mr. Sharp about it, and he said we needed flagmen. I then advised Mr. James. He said he would set the temporary signs and use flagmen when he has equipment on the roadway. The signs were picked up today. See Page #94 for list of signs.

AWL Seeding Inspector

#### **Seeding Measurement Record**

Seeding	Comps. T	ype "A" *			
	Width			Width	
Station	m	Remarks	Station	m	Remarks
6+70	0	3-17-96 Ptly. CldyWarm JJE CFV, EJJ	5+10	0	3-19-96 JJE, CFN, EJJ
7+00	7		+80	10	
7+10	30		6+00	41	
9+00	35		8+00	40	
12+20	35		11+00	40	
14+00	37		14+00	39	
15+20	30		16+00	40	
15+25	0		16+10	31	
			16+10	0	
Drive			Drive		
15+65	0		16 <b>+4</b> 0	0	
15+80	27		16+45	7	
17+00	30		17+00	40	
17+00	73		20+00	40	
20+00	<i>7</i> 5		21+40	36	
23+00	<i>7</i> 5		23+00	37	
26+00	<i>7</i> 5		26+00	39	
27+40	<i>7</i> 5		27+00	40	
27+50	30		29+00	35	
30+00	30		29+50	35	
30+00	30		30+00	41	

<sup>\*</sup> Use Marv Lech's seed comp. program to compute and document areas seeded.

#### Fertilizer Records

Fertilize	r Record Re	eceived			and Used b	y kg					
Date	Ship. Ident.	Quant. Rec'd. kg	Remarks	Date	StaSta.	Side	На	kg Fert. Req.d	kg Fert. Used	Insp.	Remarks
3-21-96	TL127741	10,000	Bulk-300 kg/ha spec. blend JAS	3-21-96 3-22-96	12+ 40+ 40+ 63+	Rt. Rt.	21 <u>12.3</u> 33.3	10,000	10,000	AWL	
3-25-96	TL127894	10,000	same as above AWL	3-25-96	5+ 60+	Lt.	33.3	10,000	10,000	AWL	
3-28-96	TL127897 TL127898	10,000 15,000	same as above AWL	3-28-96 3-29-96	60+ 103+ 63+ 129+	Lt. Rt.	33.3 33.0	10,000 15,000	10,000 15,000	AWL AWL	
3-30-96	TL127941	10,220	same as above AWL	3-30-96	127+143 103+143	Rt. Lt.	16.2 <u>17.7</u> 33.9	10,170	10,220	AWL	comp. today
Totals		55,220					183.8	55,140	55,220		

#### **Mulch Received Record**

Mulch Re	eceived						
Date	Mass Ticket No.	Lb. Quantity Received	Mg Received	Mass Bale	Type of Mulch	Insp.	Remarks
3-20-96	19877	18400	8.346	28.48	Hay	AWL	293 bales
3-20-96 3-21-96	19878 None	17020 488	7.720 0.221	26.62 27.67	Hay Hay	AWL AWL	290 bales
3-22-96	None	450	0.204	25.51	Hay	AWL	8 bales
3-22-96 3-22-96	19903 19904	17800 18320	8.073 8.309	27.84 28.56	Hay Hay	AWL AWL	290 bales 291 bales
0 22 00	70007	70020	0.000	27.45	Hay	71772	30 kg
<u>x</u> lb. x 0.	x   b.  x  0.000454   mg/lb = mg Avg.						A record similar to this may be used for documentation of the
							require amount of hay or straw in Slope Protection Work.

#### Mulch Placed Pecord

Mulch Placed Record							
Mulch F	Placed Recor	d					
Date	StaSta.	Side	Hectare	Mulch Req'd Mg	Mulch Used Mg	Insp.	Remarks
3-22-96	12+17-40+	Rt.	21	42	42.143	`AWL	1340 bales @ 31.5 kg = 42.143
3-22-90	40+ -63+	Rt.	12.3	24.6	9.435	AVIL	1340 bales @ 31.3 kg = 42.143   Ma
3-24-96	40+ -63+	Rt.		24.0	15.411	AWL	blower broke down @ 11:00 a.m.
02700	401 001	7	12.3	24.6	24.846	71002	490 bales @ 31.5 = 15.411 Mg
			72.0	2 7.0	2 7.0 70		blower fixed @ 1:00 p.m.
3-26-96	5+ -60+	Lt.	33.3	66.6	30.507	AWL	970 bales @ 31.5 = 30.507 Mg
3-28-96	5+ -60+	Lt.			25.537	AWL	812 bales @ 31.5 = 25.537 Mg
3-29-96	5+ -60+	Lt.			10.064	AWL	320 bales @ 31.5 = 10.064 Mg
			33.3	66.6	66.108		g
3-29-96	63+ -127+	Rt.	50.0	100.0	28.714	AWL	913 bales @ 31.5 = 28.714 Mg
3-30-96	63+ -127+	Rt.			31.450	AWL	1000 bales @ 31.5 = 31.450 Mg.
3-31-96	63+ -127+	Rt.			35.224	AWL	1120 bales @ 31.5 = 35.224 Mg
4-1-96	63+ -127+	Rt.			6.290	AWL	200 bales @ 31.5 = 6.290 Mg
			50	100.0	11.678		<u> </u>
							Complete today
							,
	#1 Excess Pla	ced					0.30 Mg
Amount I			8.20 Mg				
Amounte Excess			11.25 Mg 3.05 Mg				
Amount F			8.20 Mg				
	#2 Additional (	Order	5.25g				
Plan Req	uired Amount:			.20 Mg			
	Ordered Amou	ınt:		.25 Mg			
Differe	nce		3	.05 Mg			

Amount Paid: (8.20) (1.05) = 8.61 11.25 - 8.61 = 2.64

8.20 + 2.64 = 10.84 Mg

Example #3 Order Cut by Engineer

Plan Amount: 8.20 Mg Engineer Ordered Amount: 5.15 Mg 3.05 Mg Difference

Amount Paid: 5.15 + 0.41 = 5.56 Example #4 Less Than 5% Excess Placed Amount Specified: 8.20 Mg Amount Specified: 8.20 Mg

Amount Placed: 8.50 Mg

Excess: 0.30 Mg

8.20 Mg

Amount Paid: 8.20 Mg

Example #5 Less Than 5% Short of Specified Amount

Amount Specified: 8.20 Mg

Amount Placed: 7.90 Mg

Definit: 0.20 Mg

Deficit: 0.30 Mg Amount Paid: 8.20 Mg

183.8 432.311 Project Totals 423.635

A record similar to this may be used for documentation of the required amount of hay or straw in Slope Protection Work

105% Example

## Nuclear Densities QA/QC

Date: May 31, 1996 Operator: A Leinen Gauge: Troxler Thin Lift Density Gauge Density #2-4 Station: 251+81 Lane: Eastbound Rt. Lift: Top Dist. from outside edge: 1.2 m Mix Type: 13R Lift Thickness: 1" Plate Used: Yes EBM Voidless: Specific Gravity - 2.402 (Rice) Density - 2402 kg/m Note: S.G. = density/1000 (metric) Required: 94% of voidless=2402x.94=2257.88 Spec. Gauge: N - 2200 Readings E - 2250 S - 2300 W - 23509100 Ave. of Readings:  $91+00 \div 4 = 2275$ Density: 2275 S.G.: 2275 ÷ 1000 = 2.275 Correction Factor: ±0.0 Corrected S.G. = 2.275 % Voidless Density (Nuclear) = 2.275 = 94.7%2.402 Correction Core Density = 2.30 From QA/QC Lab % Voidless Density (Core) = 2.30 = 95.8%2.402 Correlation within 1 1/2%: Yes, use nuclear density # w/o correction factor

Correction Factor = N.A.

Remarks:

- correlate with a minimum of three core densities for each mix type
- the four readings were taken as follows:

(See Operator's Manual)
- if the densities were off by more than 1
1/2%, a correction factor would be computed as shown below:

Core S.G. - Nuclear S.G. = ± correction factor
 periodically, you may want to run an extra correlation core to insure accuracy of gauge.

A. Leinen Inspector's Signature

#### **Record of Nuclear Densities for Asphalt**

Date: 5-24-96 Operator: R. Vajgrt Date: 5-24-96 Operator: R. Vajgrt Density 1-1 Density 1-2 Station 263+66 EB-Lt. Dist. Outside Edge = 8' Station 286+19 EB-Lt. Dist. outside Edge=7' Type 13R Gauge Reading = 2258 Mg/m<sup>3</sup> Type 13R Specific Gravity = 2258 = 2.258Gauge Reading = 2225 1000 Specific Gravity = 2225 = 2.225Voidless (Rice) = 2.402 2.254 = 93.8%Density = 1000 2.402 Voidless (Rice) = 2.402Correlation Core = 2.220Density = 2.225 = 92.6% $\frac{2.200}{2.402}$  = 91.6% Correlation Density = 2.402 Notified contractor that density Correlation Core = 2.237 measured failed. Correlation Density = 2.237 = 93.1%2.402 Notified contractor that density measurement failed.

# Asphalt Plant Book Records Daily Plant Records

Asphalt Cement Start: 82.073 Mg.
Added: 124.75 + 82.073 = 206.823 Mg.
Stop: 1.96 M @ 138° = 12643 gal. x
(.9253) = 10434 gal. @ 15° C
8.4104 lb/gal , 2000 lb/ton =
43.878 Ton x .907 Mg/Ton = 39.796 Mg Date: 6-2-96 Weather: Sunny-Ptly. Cldy. Type 11 Job Mix Start: 11:00 a.m. ACC Mg Produced: 2783.07 Stop: 7:30 p.m. Used: 39.796 Mg A Cement Mg/ACC Mg = 0.058548653Mg Waste: 133.52 Temp: 80° Mg Pavement Pay: 2626.0 Mix Temp. 300° Mg Patching Pay: 23.55 Mg Prod.: 2783.07 Accum. Mg.: 5731.9 AC Non-Pay Mg.: 1.902 (waste=4.78%) AC Pay Mg.: 37.894 Accum. Mg.: 5731.92 AGG. 5.22% Mix 5.85 Plant Waste: -133.52 Mg Delivered Total: 2649.55 Mg KKF Road Waste: 0 Wt Per Gal Spec. Gravity Net Mg Load ID Mg Plant Waste: 133.52 Mg Total Waste: 133.52 16761 8.3960 1.0086 24.61 25.27 17167 8.4320 1.0129 25.22 17169 8.4320 1.0129 16795 8.3960 25.10 1.0086 25.55 124.75 8.3960 8.4104 16806 1.0086 To convert ton to Mg., multiply number of tons 0.907 to get Mg.

	Asphalt Cement
Date: 6-3-96 Weather: Cldy., occ.	rain Start: 41.168 Mg. (volume may not be stop
Type 11	volume)
Job Mix Start: 1:15 p.m.	
,	Stop: 1.27 m @ 149° C = 19467 gal. =
<u>ACC</u>	81.863 Tons
Mg. Produced: 1282.41 Stop: 5	
p.m.	% Waste: 2.257%
Mg. Waste: 28.95 Temp.:	20°C Used: 74.249
Mg. Pavement Pay: 1237.46 Mix Ten Mg. Patching Pay: 16.00 * Due to	
Mg. Proc.: 1282.41 yesterda	y's (Waste = 0.02257 x 74.299)
rain-plan	
Plant Waste: 28.95 saturated	
Mg Del. Total: 1253.46 heated to	
Road Waste: 0 4:00 p.m	
Plant Waste: 28.95 damage	
Total Waste: 28.95 Accum. N	
3082.37	17062 2.2275 1.0129 24.33 17064 2.2275 1.0129 23.42
	17066 2.2275 1.0129 24.96
	17070 2.1955 1.0129 23.12
	17074 2.1955 1.0129 24.21
	$\overline{2.2147}$ $\overline{120.04}$
	Avg.

# Excavation Record for Estimating Purposes Only (Not for Final Payment Measurements)

Excavation: \* Truck haul 10 m³ Per Load Entries without \* are 25 m³ Scraper Loads

(End Work) Date	Load Count	Daily Total	Accum. m³	Insp.	Location/Remarks
9-10-96	1040	26000.00	26000.00	DD	63800 to 62240
*9-12-96	377	3770.00	29770.00	SW	657+00-586
*9-17-96	2020	20200	49970	SW	
9-17-96	1600	41600	91570	SW	664+00-603+00
9-24-96	1368	34200	125770	DW	528+00 Rt 477+00 Lt.
*9-24-96	1088	10880	136650	DW	664+00 - 570+00
*10-1-96	1654	12546	153190	DW	670+00 Lt 653+00
10-1-96	1652	41300	194490	DW	480+00 - 465+00
10-8-96	36	972	195462	SW	530+00
*10-8-96	600	6000	201462.0	DW	553+00 - 587 Rt.
*10-14-96	1453	14530	215992.0	SW	560+00 - 571+00 Rt. Side
10-14-96	1374	37071	253063.0	DD	445+00 - 480+00 Rt.
10-22-96	677	18279	271342.0	SW	470+477+00 1655+00 - 632+00
10-29-96	665	17955	289297.0	SW	
11-5-96	448	12096	301393.0	DD	470+00 - 445+00 Lt.
11-11-96	378	10206.00	311599.0	GW	664+00 - 650+00
2-4-97	Deduct. to be paid		19967.50	DW	30045.5 farm site - 10068.0 credit
	as borrow	/	291632.0	DW	summary from exc. borrow

#### **Summary of Pavement Items**

			255 to 205 mm		Subgrade				
	255 mm F	PCC Pave.	PCC Pavement		Preparation		Foundation Course		
	Daily	Accum.	Daily	Accum.	Daily	Accum.	Daily	Accum.	
Date	Total m <sup>2</sup>	Insp.							
8-2-96 Wed.	638.48		1890.63						Х
8-3-96 Th.	4105.56	10493.04	1214.68	3105.31	Subgrade pr	eparation and	foundation co	urse area is	Χ
8-4-95 Fr.	8487.00	18980.04	2514.67	5619.98	same as the	area paved			Χ
8-5-96 Sat.	8061.00	27041.04	2388.44	8008.42					Χ
8-7-96 Mon.	9888.52	36929.56	2776.48	10,784.90					Χ
8-8-96 Tu.	7646.07	44575.63	2268.92	13,053.82					Χ
8-9-96 Wed.	7462.56	52038.19	2061.34	15115.16					Х
8-10-96 Th.	10446.00	62484.19	3095.11	18210.27					Х
8-11-96 Fr.	6107.13	68591.32	1805.79	20016.06					Χ

### Sign Day Records August 1993

								Weekly Total
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
Date	22	23	24	25	26	27	28	
No. of						6	6	12
Signs	29	30	31					
	6	6	6					18
				1	2	3	4	
				6	6	6	6	24
	5	6	7	8	9	10	11	24
	6	6	6	6	6	6	6	42
	12	13	14	15	16	17	18	,_
	6	6	6	6	6	6	6	42
Date	19	20	21	22	23	24	25	
No. of	6	6	6	6	6	6	6	42
Signs	25	27	28	29	30			
<u> </u>	6	6	6	6	6			30

### Sign Day

Weekly Accum. Total	Locations	Insp.	
12	Co. Rd. Closure @ 1859+80	JS	
30	Co. Rd. Closure @ 1859+80	JS	
54	Co. Rd. Closure @ 1859+80	JS	
96	Co. Rd. Closure @ 1859+80	JS	
138	Co. Rd. Closure @ 1859+80	JS	
180	Co. Rd. Closure @ 1859+80	JS	
210	Co. Rd. Closure @ 1859+80	VH	
10-5-96 VH			

#### **Barricade Records**

#### Item No. August 1993

								Weekly Total
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
Date	22	23	24	25	26	27	28	
No. of						4	4	8
Signs	29	30	31					
	4	4	4					12
				1	2	3	4	
				1	2	3	4	
				4	4	4	4	16
	5	6	7	8	9	10	11	
	4	4	4	4	4	4	4	28
	12	13	14	15	16	17	18	
	4	4	4	4	4	4	4	28
Date	19	20	21	22	23	24	25	
No. of	4	4	4	4	4	4	4	28
Signs	25	27	28	29	30			
<u></u>	4	4	4	4	4			20

#### Type III Barricades

Locations	Insp.		
Co. Rd. Closure @ 1859+80	JS		
Co. Rd. Closure @ 1859+80	JS		
Co. Rd. Closure @ 1859+80	JS		
Co. Rd. Closure @ 1859+80	JS		
Co. Rd. Closure @ 1859+80	JS		
Co. Rd. Closure @ 1859+80	SH		
Co. Rd. Closure @ 1859+80	VH		
	Co. Rd. Closure @ 1859+80 Co. Rd. Closure @ 1859+80	Co. Rd. Closure @ 1859+80	

Sign Type		Si <u>(</u> (1)	gns in a G	iroup (A)	Number of Barricades
Road Closed	=	2	2	/	
Road Closed 1 Mi. Ahead	_		2	Totals	
		2	4		
Type II Barr.					4
		(2)	(2A	(2B)	
Rt. Lane Closed Ahead	=	1	2	2	
Drop Off	=	1	2	2	
Shoulder Work	=	1	2	2	
Bump				2	
Totals		3	6	8	
		(3)	(3A)		
Left Lane Closed 1/2 Mile	=	1	1		
Left Lane Closed 1500'	=	1			
Merge	=	1	1		
Shoulder Work	=	2	2		
Drop Off	=		4		
Totals		5	8	_	

64 Vertical Panels as of 6-22-96 53 Vertical Panels as of 8-6-96

	Sign Group	Purpose
4-17-96	Group 1	Shoulder Work
4-18-96	Group 1A	Shoulder Work
4-19-96	Group 2	Shoulder Work
<i>4-20-96</i>	Group 2 & (Group 2 Waverly Road)	Shoulder Work
4-21-96	Groups 1 & 3	Shoulder Work
<i>4-</i> 22 <i>-</i> 96	Groups 1A & 3A	Shoulder Work
<i>4-</i> 23 <i>-</i> 96	Groups 1 & 3	Shoulder Work
4-24-96	Groups 1 & 3	Shoulder Work
<i>4-</i> 25-96	Groups 1 & 3	Shoulder Work
<i>4-</i> 26-96	Groups 1 & 3	Shoulder Work
<i>4-</i> 27 <i>-</i> 96	Groups 1 & 3	Shoulder Work
<i>4-</i> 28 <i>-</i> 96	Groups 1 & 3	Shoulder Work
<i>4-</i> 29-96	Groups 1, 2A, & 3	Shoulder Work
<i>4-30-96</i>	Groups 1 & 3	Shoulder Work
5-1-96	Groups 1 & 3	Shoulder Work
5-2-96	Groups 1 & 3	Shoulder Work
5-3-96	Groups 1 & 3	Shoulder Work
<i>5-4-</i> 96	Groups 1 & 3	Shoulder Work
5-5-96	Groups 1 & 3	Shoulder Work
5-6-96	Groups 1 & 3	Shoulder Work
5-7-96	Groups 1 & 3	Shoulder Work
5-8-96	Groups 1 & 3	Shoulder Work
5-9-96	Group 1	Shoulder Work