

Nebraska Department of Roads

# Request for Trainee Approval

Contractor must complete one form for each trainee and submit to:

Highway Civil Rights Office • 1500 Hwy 2 • Lincoln NE 68509-4759

Contractor:		Date:
Project No./Name:		
Site Location:		
Superintendent:	Telephone:	
Training Program Utilized:		
Status: <input type="checkbox"/> Union Apprentice <input type="checkbox"/> Non-Union Trainee		
Trainee's Name:	Trainee's Social Security No.:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Disability: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Veteran: <input type="checkbox"/> Yes <input type="checkbox"/> No	Previous Training: <i>(If Yes, explain below)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
* If Trainee had previous training, identify when, job trained for, and number of hours.		
Race/Ethnicity: <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic <input type="checkbox"/> Native American <input type="checkbox"/> Other:		
<input type="checkbox"/> New Hire <input type="checkbox"/> Upgrade	Job Being Trained For:	
Date Hired:	Hours to Train:	
Trainee's Direct Supervisor:		
Davis-Bacon Wage:	Trainee's Wage:	
Signature - Contractor's Representative:		
External EEO: <input type="checkbox"/> Approved <input type="checkbox"/> *Disapproved		
Compliance Officer's Signature:		

\*If Disapproved, provide explanation:

**DR Form 103, May 09**