



Nebraska Department of Roads

Weekly Vacancy Announcement

This Announcement contains both External & Internal Listings.

For specific info on Applying, please look at the last page of this Announcement.

December 19, 2005

Location	Position Title	Salary	Position Number	Closing Date	How Advertised
Lincoln	Electronics Technician (Temporary)	\$11.121	54213GE	Open	<i>Internally and Externally</i>
Fremont	Auto Diesel Mechanic	\$12.770	01501GE	12-27-05	<i>Internally and Externally</i>
Norfolk	Highway Maintenance Crew Chief	Salary Grade 208	03079GE	1-03-06	<i>Internally Only</i>
Grand Island	Highway Maintenance Worker	\$10.528	03236JL	12-27-05	<i>Internally and Externally</i>
Ansley	Highway Maintenance Worker	\$10.528	03376GE	12-27-05	<i>Internally and Externally</i>

District 1

Electronics Technician – Part time Temporary – Operations Division – Lincoln – Salary Grade 08 – \$11.121/hourly

This position will be advertised internally and externally and will close when filled.

Position #54213GE

Essential Duties: This position will set up traffic signal cabinets, program Eprons for 170 controllers and provide traffic controller in shop tests, build signal beacons, cables, inspect and replace intersection splices. They will construct and install RWIS stations, test and repair mobile radios to factory specifications in the shop and in the field, assemble six way bridge circuit boards with components and solder them. They will assist building shop designed new base radios for replacement of obsolete units, assist with installation of electronics equipment in specialty vehicles.

They will assist installing telephone equipment, locate cables above and below ground level, and work with PA systems and surplus equipment.

Requirements: Applicants must have at least one year vocational technical education, the ability to lift 50 pounds, climb, bend and stoop, and work in outdoor temperature extremes and inclement weather. They must also have a valid driver's license with a good driving record. Regular and reliable attendance is required.

District 2

Auto/Diesel Mechanic – District 2 – Fremont, NE – Salary Grade 210 – \$12.770/hourly

This position is being advertised internally and externally and will close on December 27, 2005.

Position #01501GE

Under limited supervision, this position is responsible for the repair and maintenance of a variety of gasoline and diesel powered equipment and vehicles.

Essential Duties: They will perform major engine overhauls using precision tools to completely rebuild gasoline and diesel engines. They will overhaul transmissions and final drives, perform repairs and diagnostics of hydraulic systems and rewire electrical systems. They perform metal fabrications and major repairs on snowplows and trucks that may require extensive welding. They disassemble units, inspect parts for wear, repair, and overhaul and replace parts using precision measuring instruments, perform diagnosis and repairs on equipment breakdowns in the field. Inspect reassigned equipment to insure that it is safe for operation by field personnel. Obtain bids for the parts needed to repair engines. Maintain accurate records of time and materials expended. Perform preventative maintenance. Operate equipment during emergency snow removal operations.

Requirements: Must have experience with gas and diesel engines or a degree from a tech school. Must possess education or experience in the maintenance, repair and service procedures for gasoline and diesel equipment. Must be experienced in the use of hand tools, testing equipment, and diagnosing and troubleshooting problems. Must have experience or education in diagnosing malfunctions from verbal descriptions and then be able to repair equipment in the shop or in the field. Must have welding experience. Must possess a valid Class A or B Commercial Driver's License (CDL) with air brake endorsement or must obtain a CDL within 60 days of hire. Regular and reliable attendance is required.

Prefer: A degree in auto/diesel mechanics with experience is preferred. Expanded experience in welding and fabrication is desired.

District 3

Highway Maintenance Crew Chief – District 3 – Norfolk, NE – Salary Grade 208

This position is being advertised internally ONLY and will close January 3, 2006.

Position #03079GE

The successful applicant will train and guide the work assignments of highway maintenance workers, perform maintenance operations, and assist the supervisor in the management of personnel and reports the work performance of crew members.

Essential Duties: Operates trucks and other light equipment to complete highway maintenance work. Paints guardrails, posts, buildings and various structures. Performs manual labor for concrete and bituminous patching and sealing of cracks in highways and structures. Manually provides highway traffic control for construction and maintenance projects according to safety procedures. Physically moves, loads and unloads highway materials and supplies weighing up to 100 pounds. Completes routine and general maintenance on equipment. Repairs highway signs. Performs snow removal. Guides the work assignments of highway maintenance workers and assists supervisory staff in the timely accomplishment of highway maintenance operations. Assists the supervisor in the management of personnel and reports to supervisory staff on the work performance of crewmembers. Trains and leads highway maintenance workers in all maintenance work activities following department specifications, standards and regulations, such as, operation of equipment, sign and guardrail repair, shoulder work, landscaping, snow removal, storm damage, traffic control, emergency response, use of materials, preventative maintenance, servicing assigned equipment, personal safety and safe operation of equipment. Operates and services all types of highway maintenance equipment. Maintains facility and equipment to department/district standards. Assists crew with electronic communication and electronic timesheets. May apply, train others, or monitor the use of chemical application of selective and non-selective herbicide sprays to highway rights of way. Attends training to keep current on procedures, new equipment, and materials. May fill in for the maintenance supervisor in their absence.

Requirements: Experience and proficiency in the maintenance activities, and operating the equipment and tools used in maintenance activities, listed above, and safe work procedures. Must have effective communication skills and be able to interpret and follow written and oral instructions. Must be 18 years of age. Must be able to lift up to 100 pounds, climb, bend, and stoop, work in outdoor temperature extremes and work around high-speed traffic. Must have a good driving record and possess a valid Class A or B Commercial Driver's License (CDL) and obtain a tanker endorsement within 60 days. Must be able to report to work for emergencies and snow removal within 30 minutes in normal conditions. Will be placed on-call/standby status as needed. Regular and reliable attendance is required.

Preferred: Three to five years experience in highway maintenance, heavy equipment operation, and paperwork associated with maintenance activities. Experience resolving minor crisis situations without supervisory input. Experience using PC software for word files is desired.

District 4

Highway Maintenance Worker – District 4 – Grand Island, NE – Salary Grade 207 – \$10.528/hourly

This position is being posted internally and externally and will close December 27, 2005.

Position #03236JL

Successful applicants will be trained to operate various types of highway maintenance equipment including: dump trucks, semi-truck trailers, rollers, loaders, tractors, motorgraders, snowplows, draglines, backhoes, distributors and spreaders. Proficiency and certification in the operation of heavy highway maintenance equipment will result in eligibility for promotion to a Highway Maintenance Worker/Senior – Salary Grade 207 – \$12.107/hourly.

Essential Duties: Selected candidate will operate the striping equipment and pavement marking equipment. They will operate trucks and other light equipment to complete highway maintenance work. They will operate 40 horsepower tractors with various attachments including discs, harrows, seeder, loader bucket and 15-foot mowers. The successful individual will perform manual labor for sign repair, guardrails, spraying noxious weeds, brush cutting, tree trimming, building and lawn maintenance. They will operate post driver for installation of signs, fences, and guardrails, plus the use of other hand tools and small power tools. They will perform manual labor for concrete and bituminous patching, plus sealing cracks in highways and structures. They will manually provide traffic control for construction and maintenance projects according to safety procedures. The selected candidate will physically move, load, and unload highway materials and supplies weighing up to 100 pounds. They will complete routine and general maintenance for assigned equipment. They will operate striping equipment and follow the policy and procedures set forth by NDOR to stripe the roadways. They will perform snow removal.

Requirements: Must be 18 years of age and have a good driving record. Must be able to lift up to 100 pounds, climb, bend, and stoop, work in outdoor temperature extremes. A Class A Commercial Driver's License with air brakes and tanker endorsement is required within 60 days of employment. Applicant must have a pesticide applicator license with the right of way category within one year. Must be able to report to work outside scheduled work hours for snow and other highway emergencies within 30 minutes under normal driving conditions. Must be a safe worker that is team oriented. Regular and reliable attendance is required.

Prefer: Preference will be given to applicants with experience in the operation of paint striping equipment, hydraulic and air systems. We desire applicants with knowledge of NDOR striping policy. Experience in the operation of heavy equipment. Valid Class A Commercial Driver's License with air brakes and tanker endorsement. Basic computer skills. Basic knowledge of highway maintenance and pavement marking.

District 6

Highway Maintenance Worker – District 6 – Ansley, NE – Salary Grade 205 – \$10.528/hourly

This position is being advertised internally and externally and will close December 27, 2006.

Position #03376GE

Successful applicants will be trained to operate various types of highway maintenance equipment including: dump trucks, semi-truck trailers, rollers, loaders, tractors, motorgraders, snowplows, draglines, backhoes, distributors and spreaders. Applicants will also be trained to perform various types of maintenance activities including surface maintenance, ROW, structure and sign maintenance, winter operations, yard and rest area maintenance, emergency response, and other miscellaneous operations.

Proficiency and certification in the operation of heavy highway maintenance equipment will result in eligibility for promotion to a Highway Maintenance Worker/Senior – Salary Grade 207 – \$12.341/hourly.

Essential Duties: Performs maintenance activities within the 14 counties located in west central Nebraska. This vacancy is located at Ansley but work functions may require assignment within the geographical area of the District or anywhere in the state. Operates tandem trucks and other heavy equipment to complete highway maintenance work. Operates tractors with various attachments, 15-foot mowers and/or hand mowers to maintain highway rights of way. Operates post drivers for the installation of signs, fences and guardrails. Performs sign repair, paints, repairs guardrail, buildings, structures and fencing. Performs manual labor for concrete and bituminous patching and sealing of cracks in highways and structures. Manually or mechanically provides highway traffic control for construction and maintenance activities according to safety procedures. Physically moves, loads and unloads materials and supplies weighing up to 100 pounds. Completes routine and general maintenance and mechanical repair of equipment. Maintains trees and shrubs by operating chainsaw and chipper. Assists in mechanical, electrical and plumbing repair. Completes daily payroll on computer. Operates heavy highway maintenance equipment to gain proficiency and eligibility for Highway Maintenance Worker/Senior certification within 2 years of date of hire. Performs ice control and snow removal operations. Extensive overnight statewide travel may be required for emergency and maintenance operations. May require performing part or all maintenance activities as described in the maintenance manual as well as performing construction inspection, survey activities, materials testing, and inspection.

Requirements: Must be 18 years of age and have a good driving record. Must be able to lift up to 100 pounds. Must be able to climb, bend, stoop, lift above the shoulder, work in outdoor temperature extremes and work around high-speed traffic. A Class A or B Commercial Driver's License with air brakes and tanker endorsement is required within 60 days of employment. Must be able to report to work outside scheduled work hours, including holidays and weekends, for snow and other highway emergencies within 30 minutes and may be placed on an "on-call" status. Must be able to follow directions with minimal supervision. Must be able to read and communicate effectively both orally and in writing. Requires regular and reliable attendance.

Prefer: Experience in the operation of heavy equipment. Valid Class A or B Commercial Driver's License with tanker endorsement. Basic computer experience preferred.

Important Info About Your Application

- The **General Public** may **ONLY** apply for **EXTERNAL** job openings.
- Current **NDOR employees** may apply for **EXTERNAL and INTERNAL** job openings. HOWEVER, Only **Permanent Current** NDOR employees may apply for INTERNAL job openings.
- The Application **MUST** have the **Job Position Number** on it.
- It is the Applicant's responsibility to ensure their **application is complete**, and contains detailed information related to specific education and experience required for these vacancies.
- Interviews are determined by the information provided as it relates to the essential functions and requirements listed in the ad.
- **Unsigned Applications will not be considered.**
- No additional information will be accepted after the closing date.
- In order to be considered for any position listed, it shall be the responsibility of the applicant to submit their application for internal vacancies and to ensure the Human Resources division has received their application, on or before the closing date of the position.
- Verification of credentials, including transcripts, may be required during the selection process.
- Applications for positions will automatically authorize the hiring supervisor/manager to review official agency personnel files.
- Applicants who need accommodation in the selection process should request this in advance.
- The Nebraska DOR is an Affirmative Action/Equal Opportunity Employer - Minority / Female / Disabled / Age 40/over.

Go to the [Nebraska DAS Personnel](#) page and fill out the on-line app as directed, OR call or visit any NDOR office to get a paper copy.

Completed Paper Applications should be filed with the applicable NDOR District Office or the NDOR Human Resources Office by the closing date on the job opening.

Questions??

Call (402) 479-4574
8am - 5pm M - F
or [e-mail us!](#)