

NDOR Local Projects Division Policies and Procedures

NDOR is

1. currently, and for the foreseeable future, letting all local projects to contract; NDOR makes all payments to contractors and utilities (utilities which are done during construction).
2. administering local projects according to the LPA Guidelines manual, <http://www.transportation.nebraska.gov/gov-aff/lpa/lpa-guidelines.pdf> ,which was declared complete on May 20, 2009.
3. making payments to engineering consultants for newly authorized (after June 19, 2009) PE and CE phases; refer to <http://www.transportation.nebraska.gov/gov-aff/lpa/LPA-invoice-procedures.pdf>.
4. reviewing financial management systems of LPAs.
5. training LPA Responsible Charge (RC) persons (started June 15, 2009); see NE-LTAP's website <http://www.ne-ltap.unl.edu/wrkshptran.html>.
6. accepting environmental documents only on the new NEPA Determination Form and the new Categorical Exclusion form; click on the following link for forms <http://www.transportation.nebraska.gov/gov-aff/downloads.htm#emergency>.
7. accepting all Biological Evaluations and Section 106/Archaeological Requests from LPAs, in lieu of LPAs sending them directly to resource agencies.
8. prioritizing Federal-aid transportation projects for FHWA, USF&WS and (soon) SHPO and THPO.

LPAs are

1. making all payments directly for ROW services (any that are not a part of the PE contract), acquisitions and relocations.
2. making payments directly to consultants for existing (as of June 19, 2009) PE and CE phases.
3. in the process of submitting resolutions stating that they follow the LPA Guidelines Manual for Consultant Selection and that they have policies in place for NEPA and the Uniform Act; for sample resolutions click on <http://www.transportation.nebraska.gov/gov-aff/downloads.htm#emergency>.
4. in the process of submitting a resolution and certification that they have adequate financial management systems in place; for sample a certification click on <http://www.transportation.nebraska.gov/gov-aff/downloads.htm#emergency>.
5. getting their RCs trained.
6. inspecting their own bridges again starting in 2009 (letter sent to bridge owners March 19, 2009).